

Appendix Number 16

EMPLOYEE'S NOTICE OF SECONDARY EMPLOYMENT

Tremonton City Employee's Name: _____

1. Secondary Employer's Name: _____
Secondary Business' Name: _____

Secondary Business' Address: _____

2. General overview of the type of business engaged in by the Secondary Employer:

3. Specific duties the Tremonton City employee will be engaged in at their secondary employment:

Employee's Signature

Date Submitted

Circle one: Recommend Approval Oppose Approval

Comments: _____

Department Head

Date

Circle one: Approved Denied

Tremonton City Representative or Official

Date

Notes:

REV 09-16.1