

Appendix Number 23

**NOTICE OF VOLUNTARY RESIGNATION FORM**

I, [Name of Employee] herewith resign my position and employment as [Title/Position] with Tremonton City effective [Date].

I acknowledge that I have been advised to consult legal counsel and have had the opportunity to consult with legal counsel prior to submitting this notice of resignation or have voluntarily waived same.

I understand and agree that, by tendering my resignation, I relinquish all rights or claims to due process, adjudication or recourse which I may be entitled to in relation to my employment with Tremonton City and or any damages or injury that may arise out of the above described employment or resignation there from.

I warrant that I tender this resignation with full knowledge of the meaning and future effect of the promises, releases and waivers contained herein.

I warrant that I have tendered my resignation and have entered into the releases and waivers contained in this Notice of Resignation voluntarily and that I make them without any duress or undue influence of any nature by any person.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tremonton City Representative or Official

\_\_\_\_\_  
Date

Notes:

REV 11-16.1

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