



**Tremonton City Corporation
City Council Meeting
December 2, 2025
Meeting to be held at
102 South Tremont Street
Tremonton, Utah**

**AMENDED CITY COUNCIL MEETING AGENDA
7:00 p.m.**

1. Opening Ceremony: Prayer – Mayor Holmgren and Pledge – Student
2. Introduction of Council
3. Declaration of Conflict of Interest
4. Approval of agenda
5. Approval of minutes – November 18, 2025
6. Presentations
 - a. Tremonton City Citizenship Award to Elementary and Intermediate Students
7. Public comments: This is an opportunity to address the City Council regarding your concerns or ideas that are relevant/germane to municipal business. (Please keep your comments to under 3 minutes.)
8. Public Hearing
 - a. Public hearing to consider amending the budget entitled “The Tremonton City Annual Implementation Budget 2025-2026 General Fund, Capital Fund(s), Enterprise Fund(s), and Special Funds(s),” for the period commencing July 1, 2025 and ending June 30, 2026
 - b. The purpose of the public hearing is to provide citizens with pertinent information about the Community Development Block Grant program and to allow for discussion of possible applications. This public hearing will cover eligible activities, program requirements, and expected funding allocations in the region. The CDBG Program can fund a broad range of activities, including, but not limited to: construction of public works and facilities, e.g., water and sewer lines, fire stations, acquisition of real property, and provision of public services such as food banks or homeless shelters. In the event that Tremonton City chooses to apply for CDBG funding, a second public hearing will be held at a later time to discuss the project.

9. New Council Business:
 - a. Discussion and consideration of adopting Resolution No. 25-57 amending budget entitled “The Tremonton City Annual Implementation Budget 2025-2026 General Fund, Special Funds(s), Capital Fund(s), and Enterprise Fund(s), and for the period commencing July 1, 2025 and ending June 30, 2026
 - b. Discussion and consideration of adopting Resolution No. 25-58 reaffirming, amending, and enacting new fees and fines in a schedule entitled Tremonton City Consolidated Fees and Fines Schedule including, but not limited to, Utility Late Fees
 - c. Discussion and consideration of adopting Resolution No. 25-59 approving a Dispatch Services Agreement between Weber Area Dispatch 911 and Emergency Services District and Tremonton City

10. Calendar Items and Previous Assignment
 - a. Review of calendar
 - b. Unfinished Business/Action Items

11. Reports & Comments:
 - a. City Administration Reports and Comments
 - b. Development Review Committee Report and Comments
 - c. City Department Head Reports and Comments
 - d. Council Reports and Comments

12. **CLOSED MEETING:**
 - a. *Strategy session to discuss the purchase of real property when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction on the best possible terms; and/or*
 - b. *Strategy session to discuss the character, professional competence or physical or mental health of an individual; and/or*
 - c. *Strategy sessions to discuss pending or reasonably imminent litigation; and/or*
 - d. *Discussions regarding security personnel, devices or systems*

13. Adjournment

Anchor location for Electronic Meeting by Telephone Device. With the adoption of Ordinance No. 13-04, the Council may participate per Electronic Meeting Rules. Please make arrangements in advance.

Persons with disabilities needing special assistance to participate in this meeting should contact Cynthia Nelson no later than 48 hours prior to the meeting.

Notice was posted December 1, 2025 a date not less than 24 hours prior to the date and time of the meeting and remained so posted until after said meeting. A copy of the agenda was delivered to The Leader (Newspaper) on December 1, 2025.

Cynthia Nelson, CITY RECORDER

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**TREMONTON CITY CORPORATION
CITY COUNCIL MEETING
NOVEMBER 18, 2025**

Members Present:

- Wes Estep
- Beau Lewis
- Bret Rohde
- Brandon Vonk
- Blair Westergard
- Lyle Holmgren, Mayor
- Linsey Nessen, Interim City Manager
- Cynthia Nelson, City Recorder

CITY COUNCIL WORKSHOP

Mayor Holmgren called the November 18, 2025 City Council Workshop to order at 5:59 p.m. The meeting was held in the City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Holmgren, Councilmembers Estep, Lewis, Rohde, Vonk, and Westergard, Interim Manager Nessen, and Recorder Nelson. The following Department Heads were also present: Community Development Director Jeff Seedall, Public Works Director Carl Mackley, and Police Chief Dustin Cordova.

1. Presentation by the Main Street Steering Committee—Chairman Jared Lewis and Co-Chairman Cassandra Merrill

Mr. Lewis said I appreciate the opportunity to present. Our report is in your packet and is a more in-depth version of what you will see tonight. We are summarizing two years of public engagement from the Steering Committee. We will present key findings and outline a funding path to accomplish what we recommend with some action ready steps based on your approval. Our purpose was to assess the current Main Street environment through observation, public input and discussion, and to make recommendations to the Council in order to create a functional and inviting Main Street. Our vision is to create an inviting, vibrant, functional Main Street that emboldens active citizenship, supports business vitality, and preserves Tremonton’s heritage. Research and studies have shown that organized and concerted efforts to improve downtown districts improve retail sales and creates a better tax base. Ms. Merrill shared how her hometown has done something similar. They have been working on a revitalization project for 10 years and have noticed a huge increase in sales tax, from their revitalization. While visiting, I was able to talk to their revitalization committee chair. He helped me understand how it can help the city become more welcoming and to prosper in a way that it cannot without that financial background. Mr. Lewis said in addition to her hometown, there are organizations like Main Street USA that have done extensive studies on their main streets and found significant results.

Mr. Lewis said we did a survey in 2024 and consulted with City staff to come up with a lighting and landscape analysis through Landmark Design. Residents also provided input

Draft Minutes

through the Main Street Showcase. In August of 2024 we had 646 responses. During the Main Street Showcase, fall of 2025, we had 300 participants, 900 votes, 60 plus written comments, and 10 committee members taking notes on conversations. Former Councilmember Lyle Vance performed a survey, inviting business owners to give feedback. In the City Vision 2024 survey, 72% of the 700 participants supported some sort of revitalization effort. Top priorities included indoor and outdoor dining (83% support), sidewalk replacement and safety (82%), storefront beautification and tree replacement (70%), decorative lighting (86%). Respondents emphasized improvements should proceed without property tax increases. A lot of our feedback dealt with parking concerns. There is fear of losing storefront access. What our businesses said was largely regarding trees and storefronts. During that survey, 75% of businesses supported removing old trees and 75% of those did not opt to replace the trees. Visibility and damage concerns were the main reason.

Mr. Lewis then explained how the RDA would help capture money for projects on Main Street, along with potential grants. Basically, we can use funds like that to get grants and multiply those funds. These are the funding mechanisms we recommend. For these improvements we recommend you weigh all the options and make a decision based on what you think is best. These are in no particular order with pros and cons. First, there is an option with bump out planters and bulb outs. These are in the middle of the street. Pro, these support healthy trees with adequate soil. This allows for larger trees and that canopy effect to provide shade and color. It is visually distinctive and improves pedestrian comfort and safety. If we want retail space, we have to gear Main Street toward the pedestrian, not the vehicle. Bump outs provide safety for people parking in them and makes sidewalks wider and more walkable. This actually extends the parking stall length from 20 to 23 feet. Tree mess is captured in the planter. The cons are higher upfront construction costs and potential roadway narrowing. These require formalized maintenance for irrigation, pruning and snow removal. Business owners remain cautious about tree reintroduction due to prior damage. Next is planters only. We would redo the sidewalks and install planters. With no root infrastructure conflicts there is minimal long-term maintenance costs, flexible design and are adaptable to business frontage. A con is that this provides aesthetic improvements only. There are no environmental or shading benefits, limited visual cohesion unless regularly maintained and lacks the canopy effect that many residents desire. If trees are reintroduced on Main Street, the Courageous Crabapple was chosen by the public during the Main Street Showcase as the tree of choice for its color. He then reviewed the lighting recommendations from residents and business owners, which is pretty cut and dry. However, they did look into special lighting that would make a better display for holidays and special events. Mr. Lewis then reviewed plant options. This look is called Country Garden and was preferred by about 60% of the votes. These will need to be drought and salt tolerant with a timeless look. The elephant in the room is parking. Many of our business owners have expressed concerns about the lack of parking on Main Street. We recommend working directly with businesses to create shared or rear parking lots and install wayfinding signage. Over 150 parking spaces exist within one block of Main Street. Most are within 100 feet of storefronts, but signage and striping are insufficient. We have gathered public opinion

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and responses. We had no other intention other than to inform the Council and went to great lengths to get public opinion. We believe the public has been heard.

Mr. Lewis said in summary, we would recommend the Country Garden Design theme, double luminaire lighting, crab apple trees and planters, parking improvements, and RDA funded implementation. These are some action ready next steps. We can authorize the continuation of these engineering plans when the Council decides what streetscape to go with. Parking and wayfinding could be developed immediately. We can allocate funds from the RDA. We can also start applying for grants. All of this will come back to a final design review when you are ready. We have developed a data-driven, publicly supported, fiscally responsible path. It is time to move forward confidently. The worst decision is indecision. We have dedicated a lot of time and energy to this and believe we have come up with the information to help you make decisions going forward.

2. Review of the agenda items identified on 7:00 p.m. City Council Agenda

Recorder Nelson explained two ordinances for discussion. This first says we will follow the State on conflict of interests and the wording comes from our attorney. The second one says we will change it to read, “the household,” and also comes from our attorney. He did not offer a recommendation wither way. When asked if he saw any reason not to follow the State, he said no. Those are the two options. The next one is regarding the conflict of interest for the Planning Commission and DRC. He said, whatever you do for the City Council, you need to mirror for those other committees.

When asked about the library fee amendment, Recorder Nelson said they are wanting to remove them. This is something they are doing across the State. They said it takes a lot of staff time to track these and talk to patrons. A lot of times patrons will not come back if they have a late fine and they lose patrons. It was only \$700 collected in late fees for the whole year, so it was not a big amount. If they lose a book or DVD, then they will have to pay for the replacement. This is just removing late fees. We had a cap of \$5 max on late fees so it was not a big fiscal difference.

3. ***CLOSED MEETING: No Closed Meeting held at this time.***

- a. ***Strategy session to discuss the purchase of real property when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction on the best possible terms; and/or***
- b. ***Strategy session to discuss the character, professional competence or physical or mental health of an individual; and/or***
- c. ***Strategy sessions to discuss pending or reasonably imminent litigation; and/or***
- d. ***Discussions regarding security personnel, devices or systems***

The meeting adjourned at 6:43 p.m. by consensus of the Council. Motion by Councilmember Estep to close and go into the Board of Canvas meeting. Seconded by Councilmember Estep.

Draft Minutes

CITY COUNCIL MEETING

Mayor Holmgren called the November 18, 2025 City Council Meeting to order at 6:59 p.m. The meeting was held in the Tremonton City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Holmgren, Councilmembers Estep, Lewis, Rohde, Vonk (left at 9:54 p.m.), and Westergard, Interim Manager Nessen, and Recorder Nelson. The following Department Heads were also present: Community Development Director Jeff Seedall, Public Works Director Carl Mackley, and Police Chief Dustin Cordova.

1. Opening Ceremony: Prayer – Councilmember Beau Lewis and Pledge – Student Nora Anderson
2. Declaration of Conflict of Interest: None.
3. Approval of Agenda:

Motion by Councilmember Estep to approve the agenda of November 18, 2025. Motion seconded by Councilmember Westergard. Vote: Councilmember Estep - yes, Councilmember Lewis - yes, Councilmember Rohde - yes, Councilmember Vonk - yes, Councilmember Westergard - yes. Motion approved.

4. Approval of minutes – October 21, 2025

Motion by Councilmember Lewis to approve the minutes of October 21, 2025. Motion seconded by Councilmember Rohde. Vote: Councilmember Estep - yes, Councilmember Lewis - yes, Councilmember Rohde - yes, Councilmember Vonk - yes, Councilmember Westergard - yes. Motion approved.

5. Presentations
 - a. Tremonton City Citizenship Award to Elementary and Intermediate Students

Mayor Holmgren said this is our favorite part of the whole meeting. This has been a tradition for a couple of years. We appreciate you for coming. These students are our future leaders and we appreciate their example. They are showing they are respectful, responsible, and safe. He also thanked the principals of the schools. The students were presented with their awards.

6. Public comments:

Tiffany Purcell said I want to talk about the planned development on the hill and the rezoning. I think planned development is a really good idea. I have come to the meetings and there are still some big issues. One of the issues I have is, we are planning one more outlet for 600 more homes. Utah Fire Code recommends about 30 per outlet. That is 700 homes for two outlets. If you count how many times that hill has been on fire, that seems like a hazard. I love that there are roads planned, but I do not know how long that is going to take. It seems irresponsible to have that many homes. Also, who are we attracting when we build townhomes? We just announced this nuclear power plant. That is fantastic. I love the jobs and diversity it will bring. I want to be in a community where

Draft Minutes

people are staying. Townhomes do not promote the kind of community that I love about Tremonton. It promotes people who are here and using us as a stepping stone. Please do not make my neighborhood a stepping stone. Also, the developers have all of these promises. I love the plans they have for sidewalks and water, but I also know developers often claim bankruptcy. I want some kind of reassurance they are going to uphold these promises. Rent prices are starting to go down in Salt Lake. I think we are flooding the market with multi-family homes. Can we really support this? I understand the need for attainable housing, but how many do we already have planned? Do we really need more or can we pause to see how it fluctuates? I like single-family homes. Kids do better when they can run outside. It is better for their mental health. It is better for the future if we can do more smaller, single-family homes. I think we could get creative in other solutions on ways to get those needs met on the hill without sacrificing zoning and density.

Viola Anderson said on September 16 I voiced a concern or two and I want to tell the Council and City thank you because they responded and took care of the hazards that were out there by the North Park Park. There is no more rebar and stuff for kids to fall on. I finally feel like I got heard, the problem got taken care of and I want to say thanks.

Casey Allred said could we ask you to table the discussion on Main Street until January, let us get through our holiday sales and the change of the elected officials. I do not know what good it would do or if we are ready to make a vote, but we are concerned. I would like to be able to take a breath and talk to a lot of you personally about some of these concerns without wondering if I need to hold down a chair every Council meeting. Is that something you would be willing to do? Mayor Holmgren said there will be one more meeting in December. There is a lot of information. I am not going to speak for the Council, but I think they need time to digest everything that has been presented. The chances of a decision being made before the end of the year are slim.

Bill Roosma said that was a good presentation on Main Street. I do not like the idea of putting trees back. I was happy when the trees came down. The line of sight is better. You can see the traffic flow better and down the road further. I do not like the idea of planters either because it takes up sidewalk space. I like nice, wide sidewalks for people to walk on.

Jean Richard said I live up on 1000 North. The zoning committee approved the Overlook subdivision several years ago. It was supposed to be all single-family homes, but that has changed. There is multi-family and townhouses. Unfortunately, young people cannot afford single-family homes and have to go to townhomes and apartments. I need to thank the Council and Planning Commission. You guys have heard a lot of negative responses with very few positives. You have put a lot of thought into this and I think you are trying to do the best you can for the whole community. The contractors have been very informative and upfront on their plan. I just want to thank all of you. No matter what your decision is, you are going to get negative and positive responses. I want to thank you all for hearing those.

Debbie Brandtner said first, I want to talk about the hill. I went up there just one time and actually got lost because I could not remember how to get out of there. My big concern is that we put more houses and apartments in there and if we do have a fire, that is going to be total chaos. I think you need to have more egresses for people to get out of there. The other thing is on Main Street. From being a past snow plower, I think those pop-outs would be pretty horrible to deal with. It would raise havoc on your plow and then it

Draft Minutes

would just be bad. That will take away parking. I think option three would be the best. Let them decide how to decorate their storefronts. You keep talking about parking in the back and I think about my poor dad who is 88 years old. We are going to make that poor guy park in the back and walk how far to get to a store? He will likely just stay home and not shop locally.

Mayor Holmgren called a Public Hearing to order at 7:23 p.m. to receive public input on a rezone. There were 48 people in attendance.

7. Public Hearing

- a. Public Hearing to consider proposed rezoning from R1-12 to R1-10 for the Overlook Development, parcels 06-059-0082 and 05-175-0030 at approximately 3700 W 1000 N, Tremonton, Utah

Laura Ware said I live on the hill and have come to a lot of these meetings. The meeting with the developer was very educational. I did come away a little disheartened. It was frustrating to see the trade-offs we had to make as a City in order to get the infrastructure we needed with roads and water. I felt like we had to give a lot. In that meeting it was mentioned that the change in zoning would amount to an increase in 90 homes, which does not sound like a lot when you are talking about hundreds of homes, potentially thousands, but in our neighborhood, there are really only 73 homes. That is more than doubling. Even with the improvements I think this development will strain the roads. I live outside of the water loop that was mentioned and I still worry about my water. I feel that the R1-12 zoning should not allow townhomes and things like that. With the PUD that the City does allow, we already are giving the developer so many more homes up there. We are already allowing them to circumvent the zoning that is already there. I wanted to voice that I am against rezoning. We have already given the developer more than the current R1-12 zoning with the PUD.

Joshua McDonald said I live above 1000 North in the neighborhood. Big open spaces are one of the things that attracted me to that place. That is the beauty of it. I know some level of growth is inevitable. When it comes to crowding that out, it makes me sad. I am against it.

Mayor Holmgren closed the Public Hearing at 7:27 p.m.

8. New Council Business:

- a. Discussion and consideration of approving Resolution No. 25-54 amending the fees and fines schedule including, but not limited to, changes to Library fees

Motion by Councilmember Estep to approve the resolution. Motion seconded by Councilmember Rohde. Roll Call Vote: Councilmember Estep - yes, Councilmember Lewis - yes, Councilmember Rohde - yes, Councilmember Vonk - yes, Councilmember Westergard - yes. Motion approved.

Draft Minutes

- b. Discussion and consideration of approving Resolution No. 25-55 authorizing the Chief of Police to approve off-duty employment of police officers and to execute agreements with third-party entities for security purposes

Chief Cordova said most police departments already have this. It is allowed by State statute and incentivizes guys to work for us because we allow secondary employment opportunities. We will run it through the attorney and approve it if it makes sense for all parties. This is basically just secondary employment. This allows them to use the certifications and their expertise to work in security jobs on their days off. This will not affect their primary duties. I will be the mediator to make sure it makes sense for everybody involved and make sure they are going to cover our guys if something escalates. Almost every department has some type of secondary employment like this. One of my requirements for the businesses involved is that they do not hold the City legally liable if anything happens and they are insured. This alleviates any responsibility on the City. It would truly just be a secondary employment opportunity for our officers. A lot of them have second jobs. It is pretty normal in our profession. This would allow them to do something more related to their field.

Motion by Councilmember Westergard to approve the resolution. Motion seconded by Councilmember Lewis. Roll Call Vote: Councilmember Estep - yes, Councilmember Lewis - yes, Councilmember Rohde - yes, Councilmember Vonk - yes, Councilmember Westergard - yes. Motion approved.

- c. Discussion and consideration of approving Resolution No. 25-56 appointing Colby Page to serve on the Library Board

Motion by Councilmember Lewis to approve the resolution. Motion seconded by Councilmember Estep. Roll Call Vote: Councilmember Estep - yes, Councilmember Lewis - yes, Councilmember Rohde - yes, Councilmember Vonk - yes, Councilmember Westergard - yes. Motion approved.

- d. Discussion and consideration of approving Ordinance 25-21 rezoning parcels 06-059-0082 and 05-175-0030 located at 3800 West 1000 North, from Residential District (R1-12) to Residential District (R1-10) Pat Burns and Chris Cave

Councilmember Lewis reported on the open house. There was a lot of discussion. I want to thank the citizens who came. It was good to hear your feedback. That really helps us as a Council to understand your concerns. There was a long discussion on roads. The Transportation Master Plan has a lot of diagrams for the roads and where they are anticipated. There was concern about timing. When the development and those roads would actually go in. Director Seedall explained some of that connectivity in the Transportation Master Plan. With the amount of focus we are receiving for residential development on the hill, I am working on contacting landholders to see if they would be willing to sell or grant an easement for that road to tie in. We have three of the four property owners on board to help tie that road in. That would provide a way to get everything over to 2000 West

Draft Minutes

and bring people off the hill. In terms of the water tank, anything above that line will have to be serviced off a new one. They will not be able to build north of that line until a new tank is there. We have been in discussions with the engineer and property owner for that. We will figure out what size is enough to service, not just this development, but everyone on the hill. The other thing that will help is expanding and creating more loops on the water line. That will help create redundancy in the system for this area, which will help alleviate service problems we currently have. There will be an outdoor reservoir to pump secondary water. It will feedback down through the system into the hill. The hope is as we build up, we will have enough reservoirs to handle a vast majority of the City's secondary needs into the future. Councilmember Lewis said the rights they currently have with R1-12 and the current zoning, would allow them to put that townhome section down below. The trade-off is that for the additional 90 doors, the City is getting infrastructure. A lot of the current infrastructure problems would be solved by that additional 90 units.

Director Mackley he reviewed the City's water supply and water use for the past 12 months. The part that concerns me is how much it peaks in the summer. There is still a lot of outdoor use on culinary water. If we could get the whole City on secondary and convince people to use that, we can knock it down significantly. A city that has 100% availability for secondary water should be able to knock that peak down. I am confident we can do that within a couple years. You would then have that much additional development or future use for the culinary supply. We are losing 42% of our culinary water. There is a discrepancy between what our master meter readings are and all of our customer use added up. That is really significant. We want to hunt down all unmetered uses and meter them. That information is critical and translates into dollars. Replacing that 4.4 miles of old pipes should help with that effort. If we can hunt down what we do not have metered and replace what we know is problematic already, that will help our culinary supply. Developing a permanent ASR project could add 300 gallons per minute for six months during peaking period. Additionally, we could purchase more water. Bear River Water Conservancy District has 500-acre feet a year available, which would add another 310 gallons a minute. My first recommendation is to reduce the excessively high, water loss by replacing key water lines and eliminating all unmetered uses and connections. The second recommendation is making secondary water available to the entire City. At that point we can make some decisions on increasing culinary water rates to influence residents to use secondary water. Another recommendation is to evaluate our current ASR program, which we are going to do over the next three years and make it permanent. We could also purchase additional culinary water that is available.

Councilmember Rohde said in tying this discussion back to this subdivision, if we added all of these homes, do you see that having a negative impact on this peak or do you think we will be able to make the adjustments needed while this development is taking place to not put ourselves in trouble with water? Director

Draft Minutes

Mackley said until the peaks go down, I would not approve any more than 200 gallons a minute, which would be about 950 homes. If we get industrial uses in, that could change. That is also assuming those 950 homes are on secondary water. Councilmember Vonk said this is a concept of R1-10. I want to make sure myself and the public understand what the potential benefits are from going from R1-12 to R1-10. What are the clear benefits if we were to vote to go to R1-10. Councilmember Lewis said the benefits are that the infrastructure would be paid for by the developer. They would do that with increased density. If not, then the City is going to have to figure out how to do that. We currently have a problem up there, infrastructurally. Do we want to allow for higher density and ask the developer for that or are we going to raise property tax or do a special district to come up with ways to pay for that infrastructure. How are we going to do that? There will also be an increased demand for public safety. Do we want to increase the density to pay for infrastructure or do we want to figure out funding? That opens up Truth in Taxation and other things we do not necessarily want to do. Councilmember Rohde said it is no secret we are looking at going even further up on the hill with additional homes. We have a lot of water that comes off that hill so we will need good storm drains and basins to pull that off. Director Mackley said that is the concern I have and the sewer pipes as well. It would solve some utility concerns, but there are other utility issues we ought to look at because bringing that amount of new development will impact our existing infrastructure down below. That is a problem. We need to see some model results, not only on the water supply, but the storm drains and sewers. Our impact fees should pay for upsizing, but there is a delay between when we collect and when we have to put it in. You put it in upfront, which means we go into debt and then hope we recover that later on.

Councilmember Lewis said we are not talking about whether or not we are going to have 500 homes on the hill, we are talking about whether it is worth 20% more for the developer to pay for that infrastructure. Building permits will not be issued without these answers coming to us. What we are talking about today is the difference between this 20% increase in density to pay for infrastructure costs. I am just trying to surface the reality of what we are voting on. We are talking about infrastructure trade-offs we are asking the developer to take care of. They are asking for a 20% increase in density to do so. My concern is that if we say no then we do not get those infrastructure additions. Director Seedall said residents have expressed a need to get better infrastructure and traffic flow. With the additional 20%, there is leverage to ask the developer to pay for more. How do we not go and try to find funding to improve 1000 North after the hours of discussions we have had? Where is the money coming from for the project if the developer is not funding it? That is the trade-off. They will still have to put a water tank in, but by State code, they only have to put in one for their development, not one with enough capacity to help the rest of the residents on the hill or future residents. They do not have to do any roadway improvements except for what their frontage is. It is left in the City's pockets to pay to finish the pavement on the roadway section. All that comes to the City unless we permit 90

Draft Minutes

more doors. We can then negotiate with the development agreement on what is covered by the developer outside of what he has to do. The 20% more gives leverage for the DRC to negotiate something whereas not permitting the rezone, they would only have to meet the standards and the City would pick up the odds and ends.

Developer Pat Burns and Engineer Chris Cave joined the discussion to answered questions. Mr. Cave said the engineering costs a lot, but these guys solve all those problems. Mr. Burns said when we have an existing zone we are not going to give anything. When I ask for something, I am going to get something out of it. I am going to give something to get that. If we do not get the rezone, our discussions are going to be 100% different. I will only do what I have to do for my development. I will follow code. If we get an increase by giving a few things then we will. If we can increase our density, we have more money to give back.

Councilmember Lewis said I do not take lightly changing R1-12 to R1-10. We have a land use plan and we need to honor our zones. This is our option to choose and a lot of it comes down to a financial decision. This decision has a lot to do with, are we as a City going to pay for the infrastructure or are we going to increase the density to let the developer pay for that? Councilmember Rohde said I am not saying this is a bad subdivision. I just am not convinced of it yet. We have done a lot of work over six months to gain public trust and I am afraid this could jeopardize that. I was hoping to put this off so the new Council could work with this issue. Councilmember Estep said I am going to go with what I feel is best for the City. These guys are going to help pay for new officers and things. I know it is not what a lot of the residents want, but I am going to go with yes for the future of our City. Councilmember Vonk said I am going to vote no. I have a real problem with the parking issues and the HOA fees and how those can be compounded with no control. I feel the constituents have stated boldly that they are not ready for this. Councilmember Lewis said people are under a lot of burden with taxation. I think we need to get the infrastructure build out or we are going to have big struggles. I vote yes. Councilmember Westergard said I vote yes. I know people hate it, but they are going to hate either one so we might as well get the infrastructure.

Motion by Councilmember Westergard to approve the rezone to R1-10. Motion seconded by Councilmember Estep. Roll Call Vote: Councilmember Estep - yes, Councilmember Lewis - yes, Councilmember Rohde - no, Councilmember Vonk - no, Councilmember Westergard - yes. Motion approved by a 3-2 vote.

- e. Discussion and consideration of approving Ordinance No. 25-22 amending Title 3 City Government, Part 3-707 Voting of the Revised Ordinances of Tremonton City Corporation

Councilmember Rohde said our code recluses a person from voting and discussing. That is the only difference in the two codes. If we follow the State,

Draft Minutes

then someone can declare a conflict, but participate in the discussion and vote. With the other, they would reclusive themselves from that. For the other they could, but would not have to. Currently, we say they have to reclude themselves. What we added was just a definition of what a household is. We could use the State code and allow people to participate in the discussion and vote. Councilmember Westergard said if we go with the State then every time that updates then we just adopt that. Councilmember Vonk said I agree. Councilmember Rohde said we do have people with conflicts and if they do not reclude themselves, they are interjecting a lot of power and influence as they debate over changing people’s opinions. I am against that, especially if they have a true conflict. Councilmember Estep said I would make a motion to approve 25-22 and stay on the same page as the State. Councilmember Vonk said I think we should be working to have people not on those committees who have a conflict of interest, especially when there are multiple conflicts. That ought to be addressed separately. Councilmember Rohde said under State code, individuals could continue with the discussion. I would recommend they do not, but that is within their right to. With the other code, they do not get that choice. Councilmember Vonk seconded the motion. Councilmember Lewis said I would prefer to see us go with the second option. For public trust, I think it is important. Councilmembers Westergard and Rohde both said no.

Motion by Councilmember Estep to approve this ordinance. Motion seconded by Councilmember Vonk. Vote: Councilmember Estep - yes, Councilmember Lewis - no, Councilmember Rohde - no, Councilmember Vonk - yes, Councilmember Westergard - no. Motion denied by at 3-2 vote.

- f. Discussion and consideration of approving Ordinance No. 25-23 amending Title 3 City Government, Part 3-707 Voting of the Revised Ordinances of Tremonton City Corporation

Councilmember Rohde said I will make a motion to approve this ordinance 25-23. The difference is in this one you have to reclude yourself from discussion and the vote when you have a conflict.

Motion by Councilmember Rohde to approve the ordinance. Motion seconded by Councilmember Westergard. Vote: Councilmember Estep - no, Councilmember Lewis - yes, Councilmember Rohde - yes, Councilmember Vonk - yes, Councilmember Westergard - yes. Motion approved by a 4-1 vote.

- g. Discussion and consideration of approving Ordinance No. 25-24 amending Chapter 1.04.090 Rules of Procedure and Order of the Revised Ordinances of Tremonton City Corporation

Motion by Councilmember Rohde to deny the ordinance. Motion seconded by Councilmember Estep. Roll Call Vote: Councilmember Estep - yes, Councilmember Lewis - yes, Councilmember Rohde - yes, Councilmember Vonk - yes, Councilmember Westergard - yes. Motion approved.

Draft Minutes

- h. Discussion and consideration of approving Ordinance No. 25-25 amending Chapter 1.04.090 Rules of Procedure and Order of the Revised Ordinances of Tremonton City Corporation

Motion by Councilmember Lewis to approve the ordinance. Motion seconded by Councilmember Vonk. Roll Call Vote: Councilmember Estep - yes, Councilmember Lewis - yes, Councilmember Rohde - yes, Councilmember Vonk - yes, Councilmember Westergard - yes. Motion approved.

- i. Discussion and consideration of approving Ordinance No. 25-26 amending Title 18 Franchise Agreements, Part 18-127 Annexation of the Revised Ordinances of Tremonton City Corporation

Recorder Nelson said with annexations we send notices to utility companies. Rocky Mountain Power does not want us sending a copy to the 201 South Main address. They want it sent to the P.O. Box. We are just amending it in our code.

Motion by Councilmember Lewis to approve the ordinance. Motion seconded by Councilmember Vance. Roll Call Vote: Councilmember Estep - yes, Councilmember Lewis - yes, Councilmember Rohde - yes, Councilmember Vonk - yes, Councilmember Westergard - yes. Motion approved.

- j. Discussion and consideration of allowing the discharge of Firearms within City Limits at 1086 S 1000 W Caleb Park

Mayor Holmgren said we currently do not allow for firearms to be discharged within City limits. He wants to put a target range into the berm of the freeway. Mr. Park said I live between the two freeways. Nobody else lives off 10500 North. Currently, I go to the local shooting range to test rounds. I was hoping I could get permission to discharge within City limits. I would have a pretty good sound barrier and physical barriers to stop projectiles from going anywhere undesirable. The Council agreed they would like to allow this, but feel it is in the City's best interest to deny the request.

Motion by Councilmember Rohde to deny this application. Motion seconded by Councilmembers Estep and Vonk. Vote: Councilmember Estep - yes, Councilmember Lewis - yes, Councilmember Rohde - yes, Councilmember Vonk - yes, Councilmember Westergard - yes. Motion approved.

- 9. Consent Agenda
 - a. Adoption of September Warrant Register
 - b. Adoption of September Financial Statements

Motion by Councilmember Estep to approve the Consent Agenda. Motion seconded by Councilmember Rohde. Vote: Councilmember Estep - yes, Councilmember Lewis - yes, Councilmember Rohde - yes, Councilmember Vonk - yes, Councilmember Westergard - yes. Motion approved.

Draft Minutes

- 10. Calendar Items and Previous Assignment
 - a. Review of calendar

Mayor Holmgren said next Tuesday is an employee get-together. Officer Gailey said the police department is doing Subs for Santa and need recommendations for families to support.

- b. Unfinished Business/Action Items: None.

- 11. Reports & Comments:
 - a. Council Reports and Comments

Councilmember Vonk said I want to thank you all for this opportunity. I am in support of the community’s vote and think they made great choices. I feel like the friendships I have made and knowledge of you individuals has been nothing but positive. I appreciate all you have done to support me. You have all been amazing so thank you very much.

Councilmember Lewis said there have been three or four new businesses on Main Street and quite a few cool places coming in. I want to highlight that and go check them out. I think we are just warming up with that as we start revitalizing downtown and Main Street. A lot of feedback has been that “Monton” is what we want to be by not having trees. I am curious to see feedback and hear more about that and make sure we get Main Street done the way the residents want. Thank you for your service. It has been a pleasure to work with you guys. I am so grateful for all the time and effort you put into serving this community.

Councilmember Westergard said you guys have done a ton of work to get the secondary water to where it is without rate hikes. You should pat yourself on the back. All of the water we have is because of you guys. I want to commend you. I wish everybody good luck.

Councilmember Rohde said I am glad the last three months are over and want to thank the Mayor for running a good campaign. We are friends. We reminisced over some of the fun things we did in our early adult life and I want to thank the mayor for all he has done. He has been a wonderful influence and a good friend. He serves well. I would ask people to show some grace and kindness for what he has done. Also, Councilmembers Estep and Vonk, thank you. It has been an honor serving with you.

Councilmember Estep said the event at Midland was nice. That was a beautiful program. Let us finish that project whenever you get the chance. It was really nice to have people not in the road for that program. Same thing, Mayor Holmgren, you and I have had a great friendship. I know you have bled Tremonton City blood for as long as you have been here. You have taken a lot of crap for things in this City, but you have been the most devoted man. You care about this City and the City cares about you. You might not have won the election, but the City still

Draft Minutes

cares and appreciates everything you have done. Councilmember Vonk, thanks for your quick stay. It is an eye-opener. Good luck to those coming in. You just put your heart into it and make hard decisions. Tonight was not an easy decision, but I have to do what is best for the City. We are where we are today because of hard decisions that were made in the past.

Mayor Holmgren said I just want to thank everybody who ran in the election this year. I want to thank my opponent. It has been a challenge and it stung, but the people have spoken, and I support all of you. I hope to still be involved with the City in some fashion. We appreciate all of you so much and appreciate this fantastic community.

Motion by Councilmember Estep to move into closed meeting. Motion seconded by Councilmember Lewis. Vote: Councilmember Estep - yes, Councilmember Lewis - yes, Councilmember Rohde - yes, Councilmember Vonk - yes, Councilmember Westergard - yes. Motion approved.

The Council moved into a closed meeting at 9:18 p.m.

- 12. **CLOSED MEETING:**
 - a. *Strategy session to discuss the purchase of real property when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction on the best possible terms; and/or*
 - b. *Strategy session to discuss the character, professional competence or physical or mental health of an individual; and/or*
 - c. *Strategy sessions to discuss pending or reasonably imminent litigation; and/or*
 - d. *Discussions regarding security personnel, devices or systems*

Motion by Councilmember Rohde to return to open meeting. Motion seconded by Councilmember Lewis. Vote: Councilmember Estep - yes, Councilmember Lewis - yes, Councilmember Rohde - yes, Councilmember Vonk - absent, Councilmember Westergard - yes. Motion approved.

The Council returned to open session at 10:03 p.m.

13. Adjournment.

Motion by Councilmember Rohde to adjourn the meeting. Motion seconded by consensus of the Council. Vote: Councilmember Estep - yes, Councilmember Lewis - yes, Councilmember Rohde - yes, Councilmember Vonk - absent, Councilmember Westergard - yes. Motion approved.

The meeting adjourned at 10:04 p.m.

The undersigned duly acting and appointed Recorder for Tremonton City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above referenced date. Minutes were prepared by Jessica Tanner.

Draft Minutes

Dated this _____ day of _____, 2025.

Cynthia Nelson, City Recorder

RESOLUTION NO. 25-57

RESOLUTION OF TREMONTON CITY AMENDING THE BUDGET ENTITLED “THE TREMONTON CITY ANNUAL IMPLEMENTATION BUDGET 2025-2026 GENERAL FUND, SPECIAL FUND(S), CAPITAL FUND(S), AND ENTERPRISE FUND(S),” FOR THE PERIOD COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026

WHEREAS, the budgeting process is the best estimate of revenues and expenses; and

WHEREAS, amending the budget throughout the year is a fundamental component of the budget process; and

WHEREAS, Tremonton City has caused a notice of public hearing to be published on November 21, 2025, giving notice that the Tremonton City Council would consider amending the Tremonton City Annual Implementation Budget 2025-2026 General Fund, Special Fund(s), Capital Fund(s), and Enterprise Funds(s); and

WHEREAS, Tremonton City has caused a copy of the proposed budget to be available for public inspection during regular business hours at the office of Tremonton City Corporation, 102 South Tremont Street, Tremonton, Utah; and

WHEREAS, Tremonton City Council has held a public hearing on December 2, 2025, to consider amending “The Tremonton City Annual Implementation Budget 2025-2026 General Fund, Special Fund(s), Capital Fund(s), and Enterprise Fund(s),” for the period commencing July 1, 2025, and ending June 30, 2026; and

WHEREAS, Tremonton City Council has considered all written and oral statements made at the public hearing objecting or supporting the City’s plan to amend the City’s Annual Implementation Budget 2025-2026.

NOW, THEREFORE, be it resolved, by the Tremonton City Council that the budget entitled “The Tremonton City Annual Implementation Budget 2025-2026 General Fund, Special Fund(s), Capital Fund(s), and Enterprise Fund(s),” for the period commencing July 1, 2025, and ending June 30, 2026, is approved as attached in Exhibit “A.”

Adopted and passed by the governing body of Tremonton City this 2nd day of December 2025. To become effective upon passage.

TREMONTON CITY CORPORATION

Lyle Holmgren, Mayor

ATTEST:

Cynthia Nelson, City Recorder

EXHIBIT "A"

FY 2026 BUDGET AMENDMENTS OVERVIEW - December 2, 2025

FUND		2025 Budget	2025 Amended	Change in Budget \$	Notes
10 - GENERAL FUND - REVENUES					
10-36-849	Insurance Proceeds	\$ -	\$ 63,000.00	\$ 63,000.00	Received for totaled police vehicle/equipment
				\$ 63,000.00	
10 - GENERAL FUND - EXPENSES					
10-90-900	Transfer to Capital Projects - Vehicle	\$ 587,095.00	\$ 650,095.00	\$ 63,000.00	Transfer to purchase police vehicle to replace totaled vehicle
				\$ 63,000.00	
FUND		2025 Budget	2025 Amended	Change in Budget \$	Notes
41 - VEHICLE/EQUIP CAPITAL PROJECTS - REVENUES					
41-39-900	Transfer from General Fund	\$ 587,095.00	\$ 650,095.00	\$ 63,000.00	
				\$ 63,000.00	
41 - VEHICLE/EQUIP CAPITAL PROJECTS - EXPENDITURES					
41-42-550	Vehicles	\$ 240,000.00	\$ 283,000.00	\$ 43,000.00	
41-42-560	Equipment	\$ 80,000.00	\$ 100,000.00	\$ 20,000.00	
				\$ 63,000.00	
FUND		2025 Budget	2025 Amended	Change in Budget \$	Notes
51 - WATER - REVENUES					
51-38-897	Excess From Reserves	\$ 1,438,400.00	\$ 2,938,400.00	\$ 1,500,000.00	Water line replacement project south of Main
				\$ 1,500,000.00	
51 - WATER - EXPENDITURES					
51-70-750	Water Construction	\$ 350,000.00	\$ 1,850,000.00	\$ 1,500,000.00	Water line replacement project south of Main
				\$ 1,500,000.00	
As of November 25, 2025					

RESOLUTION NO. 25-58

**A RESOLUTION OF TREMONTON CITY COUNCIL REAFFIRMING, AMENDING,
AND ENACTING NEW FEES AND FINES IN A SCHEDULE ENTITLED
TREMONTON CITY CONSOLIDATED FEES AND FINES SCHEDULE INCLUDING,
BUT NOT LIMITED TO, UTILITY LATE FEES**

WHEREAS, Utah Code 10-8-84 allows the governing body of a municipality to pass all ordinances and rules, and make all regulations necessary for carrying into effect or discharging all powers and duties conferred as are necessary and proper to provide for the safety and preserve the health, and promote prosperity, improve the morals, peace and good order, comfort, and convenience of the City and its inhabitants, and for the protection of property in the City; and

WHEREAS, Utah Code 10-3-717(1)(b) allows the governing body of a municipality to establish fees charged for development and municipal services; and

WHEREAS, the Utility Late Fees have not been updated in quite some time; and

WHEREAS, the treasurer feels increasing the Utility Late Fees will help reduce the number of late payments and the amount of extra work they generate for front office staff; and

WHEREAS, the Tremonton City Council finds that it is necessary to amend the Utility Late Fees; and

NOW THEREFORE BE IT RESOLVED by the Tremonton City Council that it reaffirms, amends, and enacts the fees and fines herein contained in Exhibit "A," Tremonton City Consolidated Fees and Fines Schedule, including Utility Late Fees.

Adopted and passed by the City Council this 2nd day of December 2025. To become effective immediately upon passage.

TREMONTON CITY
A Utah Municipal Corporation

By _____
Lyle Holmgren, Mayor

ATTEST:

Cynthia Nelson, City Recorder

EXHIBIT “A”

Tremonton City Consolidated Fees & Fines Schedule

Section 1	Fee Policies	
1.1	Applicability of Resolution	3
1.2	Waiving Fees to Other Governmental Entities.....	3
1.3	Electronic Fund Transfers.	3
1.4	Charges and Billing Disputes and Return of Fees	3
1.5	Procedures for Collecting Fees for Services, Licenses, or Permits Not Listed or Additional Fees.	4
1.6	Delinquent Fees & Financial Penalties Due	5
1.7	Theft of Services	5
1.8	Payments Made Under Protest	5
Section 2	Citywide Common Fees	
2.1	Citywide Common Fees	5
Section 3	Building Fees	
3.1	Residential Dwelling & Residential Outbuilding Inspection Fees.....	6
3.2	Residential & Outbuilding Plan Review Fees	7
3.3	Industrial, Institutional, Commercial, & Governmental Inspection Fees.....	7
3.4	Industrial, Institutional, Commercial, & Governmental Plan Review Fees	7
3.5	Miscellaneous Building Inspection Service Fees	8
Section 4	Contract Service Fees	
4.1	Contract Service Fees	8
Section 5	Development Fees	
5.1	Development Applications Review Fees	9
5.2	Street Sign Fees	10
5.3	Development Fee-In-Lieu of Public Improvements.....	10
5.4	Public Infrastructure District	11
Section 6	Fire Department Fees	
6.1	General Fire Service Fees.....	12
6.2	Emergency Rescue Service Fees	12
6.3	Hazardous Material Emergency Service Fees	13
6.4	Aggravated Fire Emergency Service and Contract for Fire Protection Service Fees	14
6.5	Emergency Medical Service Fees	16
6.6	Emergency Medical Training Fees.....	18
6.7	Rental of Fire Station Conference Room & Kitchen Facility Fees.....	19
Section 7	Food Pantry Fees	
7.1	Food Pantry Fees	19
Section 8	Garbage & Recycling Collection Service Fees	
8.1	Garbage Collection Service Fees	19
8.2	Recycling Collection Service Fees	20

Section 9 Justice Court Fines & Fees	
9.1 City Consolidated Bail Schedule.....	21
9.2 Justice Court Filing and Copy Fees.....	26
Section 10 Library Fees	
10.1 General Library Service Fees & Financial Penalties.....	27
Section 11 Parks & Recreation Fees	
11.1 Park Service Fees	27
11.2 Recreation Program Service Fees	29
Section 12 Police Department Fees	
12.1 General Police Service Fees	29
12.2 Animal Control Service Fees	30
Section 13 Public Works Fees	
13.1 General Public Works Service Fees & Financial Penalties.....	32
13.2 Storm Drain Service Fees.....	32
13.3 Residential Water Service Fees	33
13.4 Water Connection Fees	35
13.5 Residential Sewer Service Fees.....	36
13.6 Sewer Connection Fees	37
13.7 Industrial, Institutional, Commercial, & Governmental Water & Sewer Service Fees.....	37
13.8 Deduct Meter Fees	39
13.9 Rental of Public Works Conference & Training Facility Fees	39
13.10 Pavement Cut Permit Fees	40
Section 14 Recorder’s Office Fees	
14.1 Recorder’s Office General Service Fees	41
14.2 Cemetery Open & Close Service Fees	41
14.3 Cemetery Lot Sale Fees.....	42
Section 15 Senior Center Fees	
15.1 Meals & Program Fees	42
15.2 Senior Center Rental Fees	43
Section 16 Treasurer’s Office Fees	
16.1 Treasurer’s Office General Service Fees & Financial Penalties	44
Appendix 1- Business License Fees	
A1.1 Base Administrative Fees for Business Licenses.....	45
A1.2 Disproportionate Regulatory Service Costs for Business Licenses	45
A1.3 Disproportionate Police and Fire Calls for Services for Business Licenses	46

Section 1 Fee Policies.

- 1.1 Applicability of Resolution.** The Tremonton City Council reaffirms, amends, enacts new fees and fines herein contained in this Resolution and adopts provisions to collect fees. This Resolution does not repeal, abrogate, annul, or in any way impair or interfere with existing provisions of other resolutions, ordinances, or laws except to effect modification of the fees and fines reflected herein. The fees and fines listed in this Resolution supersede present fees for services specified and fines, but all fees and fines not listed remain in effect. Where this Resolution imposes a higher fee and fine than is imposed or required by existing provisions, resolution, ordinance, or law, the provisions of this Resolution shall control.
- 1.2 Waiving Fees to Other Governmental Entities.** The City Council hereby delegates authority to the Mayor or City Manager to waive fees as they deem expedient in this Resolution for services provided to other governmental entities. The City Council, Mayor, City Manager, or Department Heads shall not consider requests to waive fees for a specific individual or entity that are not governmental entities unless otherwise noted in this Resolution or other resolutions or ordinances.
- 1.3 Electronic Fund Transfers.** Tremonton City will not be responsible for electronically transferred funds until Tremonton City actually receives them.
- 1.4 Charges and Billing Disputes and Return of Fees.**

(a) Board of Equalization Process. Sections 14-145 and 14-224 of the *Revised Ordinance of Tremonton City* establishes the Board of Equalization and prescribes the process for hearing complaints regarding water, sewer collection, and wastewater billings being illegal, unequal, or unjust. The City Council hereby authorizes the use of the Board of Equalization identified in the aforementioned sections to hear any complaints associated with any City-provided utility or other charges contained in this fee schedule, excepting court order fees and fines.

(b) Utility Services- Ongoing Billing Errors. Tremonton City attempts to make the utility bills as apparent as possible. It is the responsibility of individuals and entities paying bills to understand the bill and ask questions as necessary. If for some reason there is a billing error associated with a utility service that can be substantiated by the City Treasurer in which payment has been made for utility services not rendered, then the City Treasurer is authorized to refund or credit an individual or entities' utility account for overpayments for up to one (1) year. The City Treasurer shall calculate the refund or credit for one (1) year from the date that the billing error was substantiated. If the refund amount associated with overpayment is less than \$3.00, the City shall not automatically process a refund check and shall retain the overpayment unless otherwise requested by the individual or entity.

(c) Utility Services- Service Disruptions. Tremonton City shall not refund or credit utility accounts of individuals or entities associated with service disruptions, which may include but are not limited to: line breaks, shutoffs, etc.

(d) Other Services. Unless otherwise stated, if a service is not rendered, a Department Head may recommend that the fees paid by an individual or entity be returned. Thereafter the City Manager shall decide if it is appropriate to return the fees. Aggrieved individuals may appeal to the City Manager's decision to the Mayor.

1.5 Procedures for Collecting Fees for Services, Licenses, or Permits Not Listed or Additional Fees.

(a) Fees for Services, Licenses, or Permits Not Listed. If a fee for a service, license, or permit is not listed in this Resolution, but the City incurs costs as a result of work performed by either City staff, a professional, or other third party acting as an agent of Tremonton City; the actual costs incurred by Tremonton City plus 5% of these charges for administration shall accrue to and is payable by, the individual or entity which receives service executes an application enters into a development agreement; or request service, license, or permit. The City Manager is authorized to reduce the percentage for administration to ensure that the City only collects an amount necessary to cover the costs associated with the administration of services.

(b) Additional Fees. If a service, license, or permit require more resources, either by City staff, services rendered by a professional or other third party acting as an agent of Tremonton City than anticipated in the fee contained in this Resolution, the actual costs incurred by Tremonton City plus 5% of these charges for administration shall accrue to, and is payable by, the individual or entity which receives service executes an application, enters into a development agreement; or request service, license, or permit.

(c) Billing Statements. The City shall bill the individual or entities for fees not listed in this Resolution or additional fees accruing under this section and all other charges on a regular basis within forty-five (45) days of services. The City's billing shall be in reasonable detail so that an individual or entity may determine the reason for the expenditure and fees or charges incurred, along with the rate or other basis for the charge. Billings for fees not listed and additional fees are due upon receipt. If the balance due is not paid within thirty (30) days of mailing, the individual or entity is delinquent and is in default to the City. Billing statement from the City to the individual or entity shall be deemed correct, accurate, undisputed, and due in full unless the City Treasurer shall receive in writing of a disputed bill in reasonable detail to ascertain the exact question or matter in dispute within thirty (30) days of the postmarked date on the mailed statement or the date of hand-delivery if the statement is not delivered through the U.S. Mail.

(d) Conference with Individual or Entity. The individual, entity, or their representatives, may informally confer with City staff, including but not limited to the City Manager, Treasurer, the appropriate Department Head to obtain further information, ask questions, and receive clarification of charges included on the billings. An informal conference may result in changes to the bill from the City to the individual or entity. If the bill is corrected or changed, the individual or entity shall pay the corrected bill within fifteen (15) days of receipt of the corrected bill.

(e) Disputed Amount to Mayor. Any disputed amount after the individual or entity has conferred with the City Staff may be disputed to the Mayor. The Mayor shall hear the dispute

as de novo (meaning starting from the beginning: a new). After hearing the dispute, the Mayor shall determine if the bill was illegal, unequal, or unjust and shall reduce or rebate the bill accordingly. The Mayor is also granted discretion to consider additional factors in the dispute on a case-by-case basis and may pardon, reduce, or rebate their bill to an individual or entity's bill. The Mayor's decision shall be final.

(f) Individual or Entity in Default. Individuals or entities shall remain in good standing with all amounts due and payable to the City paid as such amounts become due. Individuals or entities that are delinquent in payment of charges to the City shall be deemed to be in default, and future requests for services shall be delayed until the individual or entity has remedied the default.

1.6 Delinquent Fees & Financial Penalties Due. The City shall monitor any amounts due and vigilantly pursue payments due via either collection agency, small claims court, district court, and other legal remedies. The City may discontinue services for non-payment.

1.7 Theft of Services. Theft of services will be dealt with according to local, state, and federal law or at the discretion of the appropriate Department Head through a financial penalty. The appropriate Department Head is authorized to issue a financial penalty for the theft of the City service, which is listed specifically in this Resolution. If there is not a specific financial penalty listed in this Resolution, the penalty shall not exceed an amount twice the cost of the service thieved. The financial penalty is not considered to be a criminal punishment, as it is sought in order to compensate the City for harm done to it, rather than to punish the wrongful conduct. The standard for review in issuing civil financial penalties by a Department Head is more than 50% likely that the accused theft occurred. If the individual appeals financial penalty or refuses to pay the financial penalty, then the Department Head shall turn the matter over to the Police Department to investigate the theft of City services criminally through the City's Justice Court.

Section 14-146 of the *Revised Ordinance of Tremonton City Tremonton City* prescribes the process for addressing situations when the water has been turned off from the premises for nonpayment of water charges or other violation of the ordinances, rules, or regulations, and the water has been turned back on or used without authorization from the Treasurer, Public Works Director, or designee.

1.8 Payments Made Under Protest. Based upon specific circumstances surrounding when a payment is required and due to the City may accept or reject payments from individuals or entities when the payment is made under protest based upon counsel from the City Attorney.

Section 2 Citywide Common Fees.

2.1 Citywide Common Fees. The following fees and charges are approved and shall be assessed by all City departments or offices unless otherwise specifically noted with their respective sections:

Citywide Common	Fees
Postage	The actual cost to City
Credit & Debit Card Service Fees ¹	3% of payment, paid by the credit or debit card

Citywide Common	Fees
Other costs allowed by law	The actual cost to City
Dishonored/Returned Check	\$20.00 ¹
Copies/Print- Black and White ¹	
Paper Size: 8 ½" x 11"	\$0.10 per single-sided page
Paper Size: 8 ½" x 11"	\$0.15 per double-sided page
Paper Size: 8 ½" x 14"	\$0.15 per printed page
Paper Size: 11" x 17"	\$0.20 per printed page
Copies/Print- Color ¹	
Paper Size: 8 ½" x 11"	\$1.00 per printed page
Paper Size: 8 ½" x 14"	\$1.50 per printed page
Paper Size: 11" x 17"	\$2.00 per printed page
Copies/Print- Partial Color for 8 ½" x 11" ²	
Full-Size Color Page	\$1.00 per printed page
Three-Quarter Size Color Page	\$0.75 per printed page
Half Size Color Page	\$0.50 per printed page
Quarter Size Color Page	\$0.25 per printed page
Fax ²	
Send	\$0.50 per page
Receive	\$0.50 per page
Data ²	
Data CDROM	\$3.00

¹ Note: Credit & Debit Card Service Fees do not apply to payments for ambulance services.

² Note: City staff may elect to waive the fee at their discretion.

³Note: Utah Code Annotated Title 7, Chapter 15 limits the amount to be charged for a dishonored/return check to \$20.00.

Section 3 Building Fees.

3.1 Residential Dwelling & Residential Outbuilding Inspection Fees. The following fees and charges are approved and shall be assessed and collected by the Building Department or the City Treasurer for Residential Dwelling & Residential Outbuilding Building Inspections:

Residential Dwelling & Residential Outbuilding Inspections^{1,2}	Fees
Permit Fee	1% of Building Valuation ³
Re-inspection Fee	\$90.00
State Fee	1% of the Permit Fee
Garbage Can Purchase	See <i>Section 8.1 Garbage Collection Service Fees</i> for the amount
Small Scale Remodel or Construction	
Electrical Inspection Only	\$60.00

Residential Dwelling & Residential Outbuilding Inspections^{1,2}	Fees
Plumbing Inspection Only	25% of the Permit Fee and State Fee
Mechanical Inspection Only	25% of the Permit Fee and State Fee

Reviewed and approved on March 21, 2023, Resolution No. 23-20.

¹ Note: Each project will be assessed a Permit Fee and State Fee.

² Note: Refunds for Permit Fee and State Fee issued will be limited to eighty percent (80%) of these fees, no later than 90 days after the date of fee payment.

³ Note: Building Valuation for Residential Dwelling and Residential Outbuilding is determined according to the most recent Building Valuation Table from the International Code Council.

3.2 Residential & Outbuilding Plan Review Fees. The following fees and charges are approved and shall be assessed and collected by the Building Department or the City Treasurer for Residential & Outbuilding Plan Reviews:

Residential & Outbuilding Plan Review	Fees
Plan Review Fee	35% of the Permit Fee and State Fee

Reviewed and approved on March 21, 2023, Resolution No. 23-20.

3.3 Industrial, Institutional, Commercial, & Governmental Inspection Fees. The following fees and charges are approved and shall be assessed and collected by the Building Department or the City Treasurer for Industrial, Institutional, Commercial, & Governmental Inspections:

Industrial, Institutional, Commercial, & Governmental Inspections^{1,2}	Fees
Permit Fee	1% of Building Valuation ³
State Fee	1% of the Permit Fee

Reviewed and approved on March 21, 2023, Resolution No. 23-20.

¹ Note: Each project will be assessed a Permit Fee and State Fee.

² Note: Refunds for Permit Fee and State Fee issued will be limited to eighty percent (80%) of these fees, no later than ninety (90) days after the date of fee payment.

³ Note: Building Valuation for Industrial, Institutional, Commercial, and Governmental is determined according to the most recent Building Valuation Table from the International Code Council.

3.4 Industrial, Institutional, Commercial, & Governmental Plan Review Fees. The following fees and charges are approved and shall be assessed and collected by the Building Department or the City Treasurer for Industrial, Institutional, Commercial, & Governmental Plan Reviews:

Industrial, Institutional, Commercial, & Governmental Plan Reviews	Fees
Plan Review Fee ^{1,2}	65% of the Permit Fee and State Fee

Reviewed and approved on March 21, 2023, Resolution No. 23-20.

¹ Note: A \$200.00 deposit is required to be paid with the submission of the plans.

² Note: No plan review costs will be refunded if the plan review has been completed.

3.5 Miscellaneous Building Inspection Service Fees. The following fees and charges are approved and shall be assessed and collected by the Building Department or the City Treasurer for Additional Building Inspection Services:

Miscellaneous Building Inspection Services	Fees
Inspections outside of normal business hours (minimum charge-2 hours)	\$90.00 per hour
Re-inspection fees are assessed under provisions of Section 305.8	\$75.00 per hour
Re-Roofing Permit	\$150.00
Water Heater Permit	\$75.00
Furnace Permit	\$75.00
Electric Meter Permit	\$75.00
Inspections for which no fee is specifically indicated (minimum charge—one-half hour)	\$75.00 per hour
For all Mobile Homes and Manufactured Housing	\$150.00
Temporary Occupancy Fee	\$100.00 plus 120% of the value of uncompleted items ¹
Work Done without Permits- Investigation Fee	200% of Permit Fee and State Fee

Reviewed and approved on March 21, 2023, Resolution No. 23-20.

¹ Note: The one hundred twenty percent (120%) of the value of uncompleted items is refundable upon issuance of a permanent Certificate of Occupancy.

Section 4 Contract Service Fees.

4.1 Contract Service Fees. The following fees and charges are approved and shall be assessed and collected by the Building Department or the City Treasurer for Contracted Services:

Contract Services ¹	Fees
Engineering Services	Actual amount of invoice charged to the City plus 5% ² of the bill for administration costs
Attorney Services	Actual amount of invoice charged to the City plus 5% ² of the bill for administration costs
Financial Services	Actual amount of invoice charged to the City plus 5% ² of the bill for administration costs

¹ Note: Please see Section 1.5 Procedures for Collecting Fees for Services, Licenses, or Permits Not Listed or Additional Fees for information regarding the collection procedure for contract services contained in this section and other additional fees that may be due to the City.

² Note: The Mayor or City Manager is authorized to reduce the percentage for administration to ensure that the City only collects an amount necessary to cover the costs associated with the administration of services.

Section 5 Development Fees.

5.1 Development Application Review Fees. The following fees and charges are approved and shall be assessed and collected by the Zoning Administrator or the City Treasurer for Development Application Reviews:

Development Application Reviews ¹	Fees
Appeals	Actual costs of processing the application with a \$500.00 deposit to commence the processing of the application ²
Constitutional Taking Review	Actual costs of processing the application with a \$500.00 deposit to commence the processing of the application ²
Conditional Use Permit	
Home Occupation- Minor	\$20.00
Home Occupation- Major	\$20.00
Application (with site plan application)	\$500.00
Accessory Dwelling Unit Permit	
Internal	No Charge
Detached	\$20.00
Construction Drawings	1% of the Estimated Cost of Improvements
Copies of: General Plan, Trail Plan, Capital Facilities Plan, Land Use Ordinances	\$20.00
Industrial and Agriculture Protection Area	\$200.00
Lot Line Adjustment Fee	\$100.00
Lot Split Application Fee	\$100.00
Lot Rezone Application Fee	\$300.00
Subdivision- Residential & Commercial	
Concept Plan\Sketch plan – Application Fee	No charge
Preliminary Plat- Application Fee	\$150.00 plus \$4.00 per lot
Final Plat – Application Fee	\$250.00 plus \$40.00 per lot
Construction Drawings	1% of the estimated cost of improvements
Plat Amendments	\$500.00

Development Application Reviews ¹	Fees
Revised Approved Construction Plans	Actual costs of processing the application with a \$500.00 deposit to commence the processing of the application ²
Sign Permit	\$50.00
Site Plan Review	
Application	\$500.00
Construction Drawings	1.5% of engineers estimate or \$1,500, whichever is greater
Street Vacation	\$500.00
Temporary Use Permit	\$50.00
Variance	Actual costs of processing the application with a \$300.00 deposit to commence the processing of the application ²
Zoning Map or Text Amendments to General Plan or Land Use Code	\$750.00
Recording Fees	See Section 14.1 Recorder's Office General Service Fees for fee amount
Bear River Canal Company Water Transfer Fee	\$200.00 or the current fee accessed by the Bear River Canal Company

Reviewed and approved on November 7, 2023, Resolution No. 23-67

¹ Note: If there are no *Construction Drawings* for review with the project, then the actual engineering costs associated with the review shall be paid by the Applicant.

² Note: If the Appeal Authority or Land Use Authority finds in the Appellant or Applicant's favor, the fees will be returned to the Appellant or Applicant.

5.2 Subdivision Street Sign Fees. The following fees and charges are approved and shall be assessed and collected by the Zoning Administrator or the City Treasurer for Subdivision Street Signs:

Subdivision Street Signs	Fees
Tee Intersection	\$430.00 per intersection
Cross Intersection	\$605.00 per intersection
Address Signs for Flag Lots	\$430.00

Reviewed and approved on March 21, 2023, Resolution No. 23-20.

5.3 Development Fee-In-Lieu of Public Improvements. The following fees and charges are approved and shall be assessed and collected by the Zoning Administrator or the City Treasurer from developers for Fee-In-Lieu of Public Improvements:

Fee-In-Lieu of Public Improvements¹	Fees²
Curb	\$20.00 per linear foot
Sidewalk (4')	\$20.00 per linear foot
15" Storm Drain (1/2 cost)	\$20.00 per linear foot
Roadway Section	\$3.00 per square foot
Chip Seal and fog coat	\$2.81 per square yard
Streetlights	\$3,500 per streetlight ³
Parks	\$7,381.00 per dwelling unit

¹ Note: In accordance with the Tremonton City Subdivision Ordinance Chapter 2.05.015, the City may collect a fee-in-lieu of constructing a public improvement in conjunction with the City approving a land use or development permit. Specifically, in cases where a developer shall be required by City Ordinance to construct a public improvement, but due to circumstances as determined by the City Engineer or Public Works Director prevent the construction of the public improvement the Development Review Committee (DRC) may require the developer to pay a fee-in-lieu of constructing the public improvement:

² Note: It is the policy of the City Council to assess and collect the current construction cost for fee-in-lieu of public improvements. As such, the City Engineer and/or DRC has the authority to adjust the fees based upon market fluctuations and current construction costs and have these adjusted fees be assessed and collected from the developer, and thereafter have the adjusted fee ratified by the City Council.

³ Note: The \$3,500 fee represents the full cost of streetlights to be installed by Rocky Mountain Power. New streetlights are to be scheduled on the "Customer Funded Rate" on Rocky Mountain Power's rate schedule.

5.4 Public Infrastructure District. The following fees and charges are approved and shall be assessed and collected by the City Manager or the City Treasurer for Public Infrastructure Districts:

Public Infrastructure District	Fees
Petition, Letter of Intent, & Governing Documents	\$2,000.00 for City staff time, including but not limited to the City Manager and Public Works Director
Contracted Services	
City Municipal Advisor	Copies of engagement letters between the District applicant with the City's Municipal Advisor whereby the District applicant agrees to pay fees related to the review of the petition, letter of intent, and governing document

Public Infrastructure District	Fees
City Special Legal Counsel	Copies of engagement letters between the District applicant with the City's Special Legal Counsel whereby the District applicant agrees to pay fees related to the review of the petition, letter of intent, and governing document
City Engineer	Actual amount of invoice charged to the City plus 5% ¹ of the bill for administration costs
City Attorney	Actual amount of invoice charged to the City plus 5% ¹ of the bill for administration costs
City Finance Director	Actual amount of invoice charged to the City plus 5% ¹ of the bill for administration costs
Other contracted services	Actual amount of invoice charged to the City plus 5% ¹ of the bill for administration costs

¹ Note: The Mayor or City Manager is authorized to reduce the percentage for administration to ensure that the City only collects an amount necessary to cover the costs associated with the administration of services.

Section 6 Fire Department Fees.

6.1 General Fire Service Fees. The following fees and charges are approved and shall be assessed and collected by the Fire Department or the City Treasurer for General Fire Services:

General Fire Services	Fees
Fire Inspection ¹	
Residential & Small Commercial	\$20.00
Industrial, Institution, & Large Commercial	\$75.00 or actual costs, whichever is greater
Governmental	No Charge
Re-Inspection	Same amount as the initial inspection
Carbon Monoxide or Smoke Detector Alarm	No Charge

¹ Note: To exclude home occupations except for daycare. Only one fire inspection fee will be charged for more than one business sharing the same space (located in the same building when space is not divided by walls, partitions, etc.)

6.2 Emergency Rescue Service Fees. The following fees and charges are approved and shall be assessed and collected by the Fire Department or the City Treasurer for Emergency Rescue Services:

Emergency Rescue Services	Fees
Rescue Engine	\$182.00 per hour or any portion of a half-hour (one-hour minimum charged with each call)

Emergency Rescue Services	Fees
Personnel Costs	\$25.00 per hour or any portion of a half-hour per rescue technician or actual cost, whichever is greater (one-hour minimum charged)
Use of Extrication Equipment:	
Light Extrication Equipment (Use of hand tools)	\$100.00 per hour or any portion of a half-hour (one-hour minimum charged)
Heavy Extrication Equipment (Use of power equipment)	\$150.00 per hour or any portion of a half-hour (one-hour minimum charged)
Extra Heavy Extrication Equipment (Use of multiple pieces of equipment)	\$250.00 per hour or any portion of a half-hour (one-hour minimum charged)
Fire Rescue Standby (4-person rescue crew)	\$282.00 per hour or any portion of a half-hour, the amount includes personnel costs (one-hour minimum charged with each call)
Fire Rescue Standby (2-person rescue crew)	\$232.00 per hour or any portion of a half-hour, the amount includes personnel costs (one-hour minimum charged with each call)
Supplies Used	Three (3) times the cost of supplies used as determined by the Fire Chief

6.3 Hazardous Material Emergency Service Fees. The following fees and charges are approved and shall be assessed and collected by the Fire Department or the City Treasurer for Hazardous Material Emergency Services:

Hazardous Material Emergency Services^{1, 2, 3}	Fees
HazMat Emergency Incident	\$345.00 per call that is paged out by the local Dispatch Center plus personnel costs
Hazmat Trailer	No charge for the trailer, current IRS mileage reimbursement if the vehicle pulls the trailer or \$136.00 per hour or any portion of a half-hour (one-hour minimum charged with each call) if an Engine pulls the trailer
HazMat Personnel Costs	
Emergency Incident Tech Level Experience	\$60.00 per hour or any portion of a half-hour per technician or actual cost whichever is greater (one-hour minimum charged), if required to suit up in a Class A or Class B Hazmat Response Suit
Operations Level Experience	\$35.00 per hour will be paid or any portion of a half-hour per technician or actual cost whichever is greater (one-hour minimum charged), if required to suit up in a Class A or Class B Hazmat Response Suit

Hazardous Material Emergency Services ^{1, 2, 3}	Fees
Awareness Level Experience	\$25.00 per hour or any portion of a half-hour per technician or actual cost whichever is greater (one-hour minimum charged)
HazMat Personnel Costs- Clean-Up	
Incident Tech Level Experience	\$35.00 per hour or any portion of a half-hour per technician or actual cost whichever is greater (one-hour minimum charged)
Operations Level Experience	\$25.00 per hour will be paid or any portion of a half-hour per technician or actual cost, whichever is greater (one-hour minimum charged)
Awareness Level Experience	\$25.00 per hour or any portion of a half-hour per technician or actual cost whichever is greater (one-hour minimum charged)
Supplies Used	Three (3) times the cost of supplies used as determined by the Fire Chief

¹ Note: Hazardous Material Emergency means a sudden or unexpected release of any substance or material that, because of its quantity, concentration, or physical, chemical, or infectious characteristics, presents a direct and immediate threat to public safety or the environment and requires immediate action to mitigate the threat. See Section 10-262 of the Revised Ordinances of Tremonton City Corporation for additional information.

² Note: In accordance with Section 10-263 of the *Revised Ordinances of Tremonton City Corporation*, the Fire Department is hereby empowered to recover its expenses incurred by virtue of the City's response to hazardous materials emergencies, aggravated fire emergencies, or aggravated medical emergencies from any persons, corporations, partnerships, and individuals or other entities who caused such an emergency, pursuant to the following procedure: (a) The Tremonton City Fire Department and/or Police Department representative shall determine responsibility for the emergency or response as defined above and notify the responsible party by mail of the department's determination of responsibility and expenses to be recovered; (b) Tremonton City shall be responsible for the initial billing and receiving of funds. In the event the billed party fails to submit fees, the City Council may determine if legal action will be used to recover said funds. (c) The notice shall specify that the determined responsible party may appeal the department's decision to the City Council by establishing a date by which notice of appeal shall be filed. The appeal date shall be no more than fifteen (15) days from the date of the notice.

6.4 Aggravated Fire Emergency Service and Contract for Fire Protection Service Fees. The following fees and charges are approved and shall be assessed and collected by the Fire Department or the City Treasurer for Aggravated Fire Emergency and Contract for Fire Protection Services:

Aggravated Fire Emergency and Contract for Fire Protection Services ^{1, 2, 3}	Fees
Fire Apparatus	
Brush Truck	Current IRS mileage reimbursement rate
Command Vehicle 4x4	\$25 per hour, plus current IRS mileage reimbursement rate
Engine	\$182.00 per hour or any portion of a half-hour (one-hour minimum charged with each call)
Ladder Truck	\$245.00 per hours or any portion of a half-hour (one-hour minimum charged with each call)
Personnel Costs	
Strike Team Leader	\$45.00 per hour or any portion of a half-hour per firefighter or actual cost whichever is greater (one-hour minimum charged)
Task Force Leader	\$45.00 per hour or any portion of a half-hour per firefighter or actual cost whichever is greater (one-hour minimum charged)
Safety Officer, SOFR	\$45.00 per hour or any portion of a half-hour per firefighter or actual cost whichever is greater (one-hour minimum charged)
Incident Commander	\$65.00 per hour or any portion of a half-hour per firefighter or actual cost whichever is greater (one-hour minimum charged)
Engine Boss or Officer Certified	\$35.00 per hour or any portion of a half-hour per firefighter or actual cost whichever is greater (one-hour minimum charged)
Squad Boss Certified	\$25.00 per hour or any portion of a half-hour per firefighter or actual cost whichever is greater (one-hour minimum charged)
Firefighter 2 Certified	\$25.00 per hour or any portion of a half-hour per firefighter or actual cost whichever is greater (one-hour minimum charged)
Wildland Certification Red Card	\$25.00 per hour or any portion of a half-hour per firefighter or actual cost whichever is greater (one-hour minimum charged)
Firefighter 1 Structure Certification Card	\$25.00 per hour or any portion of a half-hour per firefighter or actual cost whichever is greater (one-hour minimum charged)
Firefighter Non-Certified	\$14.50 per hour or any portion of a half-hour per firefighter or actual cost, whichever is greater (one-hour minimum charged)
False Alarm	
Equipment & personnel do not leave the station	No charge
Equipment & personnel leave the station	\$100.00

Aggravated Fire Emergency and Contract for Fire Protection Services ^{1, 2, 3}	Fees
Equipment & personnel arrive on the scene	\$200.00
Ambulance Standby (2-person crew)	\$110.00 per hour or any portion of a half-hour, the amount includes personnel costs (one-hour minimum charged with each call)

¹ Note: Aggravated Fire Emergency means a fire proximately caused by the owner or occupant of a property or a structure, which presents a direct and immediate threat to public safety and requires immediate attention to mitigate the threat and the fire and, (a) is caused by or contributed to by the failure to comply with a lawful order from any state, county or local agency, department official; or (b) occurs as a result of any deliberate act in violation of state law or the ordinances or regulation of the city or other local agency; or (c) is a fire that constitutes arson or reckless burning as defined by Utah Code; or (d) is an alarm that results in a City or other local fire unit being dispatched, and the person transmitting or causing the transmission of the alarm knows at the time of said transmission that no fire or related fire emergency exists. See Section 10-262 of the Revised Ordinances of Tremonton City Corporation for additional information.

² Note: In accordance with Section 10-263 of the Revised Ordinances of Tremonton City Corporation, the Fire Department The City is hereby empowered to recover its expenses incurred by virtue of the City's response to hazardous materials emergencies, aggravated fire emergencies, or aggravated medical emergencies from any persons, corporations, partnerships, and individuals or other entities who caused such an emergency, pursuant to the following procedure: (a) The Tremonton City Fire Department and/or Police Department representative shall determine responsibility for the emergency or response as defined above and notify the responsible party by mail of the department's determination of responsibility and expenses to be recovered; (b) Tremonton City shall be responsible for the initial billing and receiving of funds. In the event the billed party fails to submit fees, the City Council may determine if legal action will be used to recover said funds. (c) The notice shall specify that the determined responsible party may appeal the department's decision to the City Council by establishing a date by which notice of appeal shall be filed. The appeal date shall be no more than fifteen (15) days from the date of the notice.

6.5 Emergency Medical Service Fees. The following fees and charges are approved and shall be assessed and collected by the Fire Department or the City Treasurer for Emergency Medical Services:

Emergency Medical Services ^{1, 2}	Fees
Basic Life Support	\$1,234.92
Advanced Life Support – Intermediate	\$1,630.31
Each Additional Patient	\$1,256.00
Extra Attendant ³	\$40.00
Advanced Life Support – Paramedic	\$2,383.73
Each Additional Patient	\$1,838.00

Emergency Medical Services ^{1, 2}	Fees
Extra Attendant ³	\$40.00
Non-Transport BLS Rate	\$175.00, plus supplied charged
Non-Transport ALS Rate	\$175.00, plus supplied charged
Off-road Rate - Where the ambulance is required to travel for ten miles or more on unpaved roads, a surcharge may be assessed.	\$1.50 per mile
Waiting Time	
Per quarter-hour or fraction thereof - Also applies to at Fair Grounds	\$22.05
Mileage	\$42.24 per mile or fraction thereof. - In all cases, mileage shall be computed from the point of pickup to the point of delivery.
Fuel Fluctuation Rate - When diesel fuel exceeds \$5.10 per gallon or gasoline exceeds \$4.25 per gallon as invoiced, a surcharge of \$0.25 per mile of transport may be added to the mileage rate.	
An ambulance shall provide 15 minutes at no charge at both points of pickup and point of delivery. After this time, an ambulance agency may charge \$22.05 per quarter-hour or a fraction thereof thereafter. On round trips, an ambulance shall provide thirty (30) minutes at no charge from the time the ambulance reaches the point of delivery until starting the return trip. At the expiration of the thirty (30) minutes, the ambulance service may charge \$22.05 per quarter hour or fraction thereof thereafter.	
Supplies Used	Three (3) times the cost of supplies used as determined by the Fire Chief
Use of Extrication Equipment	
Light Extrication Equipment (Use of hand tools)	\$100.00 per hour or any portion of a half-hour (one-hour minimum charged)
Heavy Extrication Equipment (Use of power equipment)	\$150.00 per hour or any portion of a half-hour (one-hour minimum charged)
Extra Heavy Extrication Equipment (Use of multiple pieces of equipment)	\$250.00 per hour or any portion of a half-hour (one-hour minimum charged)

Emergency Medical Services ^{1, 2}	Fees
Ambulance Standby ⁴ (2- person crew)	\$110.00 per hour or any portion of a half-hour, the amount includes personnel costs (one-hour minimum charged with each call)
Medical Standby Personnel with no ambulance	\$35 per hour per person
Subpoena of Ambulance Documents (per Labor Commission)	\$21.16 plus \$0.53 per copy
Hospital requested and funded the transportation of Medicare patients from Bear River Valley Hospital to another hospital for testing and then returned the patient to Bear River Valley Hospital.	Bear River Valley Hospital shall be responsible for 60% of the regular charge for advanced life support fee and round-trip mileage.

¹ Note: To be updated automatically as established and updated by the Utah Bureau of Emergency Services, known as the Utah EMS Committee (pursuant to Utah Code Annotated 26-8a-403 Administrative Rule R426-16-2).

² Note: Ambulance bills may be reduced in accordance with Resolution No. 10-32 A Resolution Adopting an Ambulance Bill Reduction Policy for Tremonton City.

³ Note: A regular ambulance crew consistent of two attendants. An extra attendant is any ambulance crew consisting of three (3) or more attendants.

⁴ Note: The Fire Chief may elect to waive the fee at their discretion to other governmental entities, non-profit organizations, or other community events.

⁵ Note: In the event any amount(s) is/are referred to a third-party debt collection agency, a collection fee of 18%, interest, court costs, and reasonable attorney fees will be charged.

6.6 Emergency Medical Training Fees. The following fees and charges are approved and shall be assessed and collected by the Fire Department for Emergency Medical Training:

EMT Medical Training ¹	Fees
EMT-Basic Class	Estimated actual costs per estimated participant numbers as determined by the Course Coordinator and/or Fire Chief per student
EMT- Advanced Class:	Estimated actual costs per estimated participant numbers as determined by the Course Coordinator and/or Fire Chief per student
Practical/Written Recertification Test	Fee determined by the Utah Bureau of Emergency Medical Systems

¹ Note: Medical training fees may be reimbursed to individuals that take the course and are hired by the Fire Department within one (1) year after they have completed the course.

6.7 Rental of Fire Station Conference Room & Kitchen Facility Fees. The following fees and charges are approved and shall be assessed and collected by the Fire Department or the City Treasurer for the rental of the:

Rental Fire Station Conference Room & Kitchen Facility ¹	Fees
Security Deposit ²	\$200.00 per event
Daily/Evening Rate - Conference Room/Kitchen	\$35.00 per day or evening

¹ Note: The Fire Station Conference Room and Kitchen Facility shall only be rented to businesses or non-profit entities and not to individuals for private functions. Department Head may at their discretion, waive rental fees and Security Deposit for non-profit groups or the like.

² Note: The cost of damage will be levied against the Security Deposit posted with the City. The Security Deposit is refundable under certain conditions as per the rental agreement.

Section 7 Food Pantry Fees.

7.1 Food Pantry Fees. There are currently no fees or charges assessed or collected for Food Pantry Services.

Section 8 Garbage & Recycling Collection Service Fees.

8.1 Garbage Collection Service Fees. The following fees and charges are approved and shall be assessed and collected by the City Treasurer for Garbage Collection Services:

Garbage Collection Services ^{1,3}	Fees
Garbage Collection Fees	
Monthly Pickup	\$15.21
Each Additional Can ²	\$15.21
Garbage Can Setup Fee ²	\$150.00

¹ Note: In accordance with Section 10-416 of the *Revised Ordinances of Tremonton City Corporation*, Commercial Unit/Users shall cause their own Commercial Solid Waste and Recycle Waste to be collected and disposed of on a frequent basis. Section 10-411 (2) of the *Revised Ordinances of Tremonton City Corporation*, Commercial Unit/Users is defined as an enterprise, such as a business, commercial, industrial, institutional, association, corporation, manufacturer, hotel, motel, resort, governmental entity other than Tremonton City, church, school, any development or facility that has a dumpster. Multi-family dwelling complexes that have dumpsters are considered Commercial Units for purposes of this Fee Schedule. A Commercial Unit shall also be any development that City staff determine to have characteristics similar to the criteria contained herein.

In accordance with Section 10-418 (1) of the *Revised Ordinances of Tremonton City Corporation*, all occupants of Residential Units within City limits shall pay a service

charge for the collection and disposal of Residential Solid Waste as adopted by rate resolution by the City Council. Service charges shall apply to all occupants of Residential Units whether or not they elected to haul their Residential Solid Waste. Occupants who shall vacate their Residential Unit for a time and have their water turned off by the City may, prior to their leaving, have their Residential Solid Waste service temporarily discontinued by contacting the City Office and requesting their Residential Solid Waste Container be picked up.

² Note: Property owners are required to pay the purchase costs associated with the first garbage can when applying for a building permit for a new residential unit, with Tremonton City retaining ownership of the garbage can. Property owners that request an additional can are required to pay for the purchase costs of the additional garbage can, with Tremonton City retaining ownership. Tremonton City maintains and replaces garbage cans at the City’s expense when the garbage cans are damaged, faulty, or inoperable as a result of normal wear or aging under ordinary operating conditions, as determined solely by the Public Works Director or City Treasurer. Property owners shall be responsible for replacing garbage cans if the Public Works Director or City Treasurer determines at their sole discretion that garbage can needs to be replaced due to negligence of the property owner, which may include but is not limited to: overloading the garbage can, leaving the garbage can on the street for extended periods of time in violation of City ordinance, placing hot coals in garbage cans, etc.

³ Note: The City Council has adopted Resolution No. 23-52 amending a residential solid waste and residential recycle waste collection agreement between Tremonton City and Econo Waste, Inc. which establishes fees and increases fees that the City is obligated to pay the Econo Waste, Inc. The City Council has already approved these fee increases, and for this reason, the City Treasurer is authorized to pay Econo Waste, Inc the increased amount stated in Resolution No. 23-52 and bill the Residents the same increase without formally amending this fee schedule.

8.2 Recycling Collection Service Fees. The following fees and charges are approved and shall be assessed and collected by the City Treasurer for Recycling Collection Services:

Recycling Collection Services ^{1, 2, 4}	Fees
Recycling Collection Fees	
Monthly Pickup (on a biweekly basis)	\$18.90
Each Additional Can	Not available
Recycling Setup Fee ³	\$50.00

¹ Note: In accordance with Section 10-416 of the *Revised Ordinances of Tremonton City Corporation*, Commercial Unit/Users shall cause their own Commercial Solid Waste and Recycle Waste to be collected and disposed of on a frequent basis. Section 10-411 (2) of the *Revised Ordinances of Tremonton City Corporation*, Commercial Unit/Users, is defined as an enterprise, such as a business, commercial, industrial, institutional, association, corporation, manufacturer, hotel, motel, resort, governmental entity other than Tremonton City, church, school, any development or facility that has a dumpster. Multi-

family dwelling complexes that have dumpsters are considered Commercial Units for purposes of this Agreement. A Commercial Unit shall also be any development that City staff determine to have characteristics similar to the criteria contained herein.

In accordance with Section 10-418 (2) of the *Revised Ordinances of Tremonton City Corporation*, all occupants of Residential Units within the City limits that elect to have Recycle Waste collection and disposal service shall pay a service charge for said service as adopted by rate resolution by the City Council.

² Note: Property owners that request a recycle can shall be billed for the recycling can a minimum of one (1) year.

³ Note: Property owners that apply for Recycling Collection Services are required to pay the application fee. This fee is collected by the City and used to pay the Contractor for fees associated with the delivery and pick up of the recycling cans.

⁴ Note: The City Council has adopted Resolution No. 23-52 amending a residential solid waste and residential recycle waste collection agreement between Tremonton City and Econo Waste, Inc. which establishes fees and increases fees that the City is obligated to pay the Econo Waste, Inc. The City Council has already approved these fee increases, and for this reason, the City Treasurer is authorized to pay Econo Waste, Inc the increased amount stated in Resolution No. 23-52 and bill the Residents the same increase without formally amending this fee schedule.

Section 9 Justice Court Fines & Fees.

9.1 City Consolidated Bail Schedule. The following fines are recommended amounts, but the Judge reserves the right to charge fines greater or less than the amount listed below for the City Consolidated Bail Schedule:

City Consolidated Bail Schedule				
Ordinance	Description	Severity¹	Recommended Bail Amount⁸	Enhanceable²
Revised Ordinance Violations				
6-204	Sales and Use Tax Violation	MB	\$500.00	
8-111	Construct, Excavate, Erect on any property owned or controlled by this City, or to enter the property of this City contrary to posted or marked use.	MB	\$500.00	
8-224	Burial and Disinterment	MB	\$680.00	
8-234	Injury to Cemetery Property	MB	\$680.00	
8-511	Smoking or Alcohol in City Parks	INF	\$100.00	
8-526	City Park Violation	INF	\$250.00	
8-619	Skate Park	INF	\$250.00	
8-671	Splash Pad Violation	INF	\$250.00	

City Consolidated Bail Schedule				
Ordinance	Description	Severity¹	Recommended Bail Amount⁸	Enhanceable²
8-713	Penalty for Violating Tree Ordinance	INF	\$100.00	
8-817	Tennis Court Violation	INF	\$250.00	
8-905	Violation of Conservation Easement and Public Access Easement	INF	\$250.00	
8-1000	Claiming or Reserving of Public Property for Viewing a Parade or Special Event	INF	\$25.00	
9-112	Doing Business Without a License	INF	\$300.00	
9-412	License Required - Alcohol Sales	MB	\$680.00	
9-461	Permit Required - Live Entertainment	MB	\$250.00	
9-495	Violation of Regulations regarding Tobacco and Paraphernalia in Non-Tobacco Specialty Store	MB	\$1,000.00 ³	
9-566	Failure to Comply with Plumbing Inspector	INF	\$250.00	
9-577 (1)	Plumbing Code Violation by Owner/Manager	INF	\$250.00	
9-577 (2)	Plumbing Code Violation by Person receiving payment or anything of value	INF	\$500.00	
9-745	Running a Sexually Oriented Business Without a License	MB	\$680.00	
9-748	Violation of Sexually Oriented Business Each day shall be a separate offense	MB	\$500.00	
9-805	Solicitation Prohibited Without Permit	MB	\$680.00	
9-821	Residential Solicitation Violation	INF	\$1000.00	
10-134	Interference with Firemen	MB	\$680.00	
10-135	Unlawful Interference with Officers, Apparatus, Water, Etc.	MB	\$680.00	
10-139	False Alarm (Fire)	MB	\$300.00	
10-160	Violation of International Fire Codes ⁴	MB	\$300.00	
10-187	Controlled Burning Regulation	INF For each Offense	\$100.00	
10-190	Open Fires - Recreational/Preparing Food	INF	\$100.00	
10-223	Unwholesome Food	MC	\$200.00	
10-224	Vacating Premises	INF	\$100.00	
10-321	Abatement of Weeds	INF	\$300.00	
10-323	Weed Control	INF	\$300.00	
10-330	Maintaining a Nuisance	INF	\$150.00	
10-331	Nuisance on Property	INF	\$150.00	
10-332	Duty of Maintenance of Private Property	INF	\$150.00	
10-333	Storage of Personal Property	INF	\$100.00	

City Consolidated Bail Schedule				
Ordinance	Description	Severity¹	Recommended Bail Amount⁸	Enhanceable²
10-359	Administrative Notices – Hearings – Disposal of Nuisance – Lien – Penalty for Failure to Comply	MC Each Day is a new Offense	\$150.00	
10-412	Accumulation of Garbage	INF	\$50.00	
10-417	Removal of Emptied Garbage Cans	INF	\$100.00	
10-432	Litter in Public Places	INF	\$100.00	
10-436	Litter Thrown by Persons in Vehicles	INF	\$100.00	
10-438	Litter in Parks	INF	\$100.00	Y
10-439	Litter in Lakes and Fountains	INF	\$100.00	
10-440	Handbills	INF	\$100.00	
10-440	Handbills and Posters	INF	\$100.00	
10-448	Litter on Vacant Lots	INF	\$100.00	
11-210	Motorized Devices	INF for Each Offense	\$200.00	
11-356	Overflowing Water on Public Property	INF	\$100.00	
11-361	Removal of Snow	INF	\$100.00	
11-362	Placing Trash or Other Obstructions in Streets, Gutters, and Sidewalks	INF	\$100.00	
11-363	Openings in Streets	INF	\$100.00	
11-364	Doors Opening into Streets	INF	\$100.00	
11-365	Discharge of Water on Streets	INF	\$100.00	
11-366	Crossing at Intersection	INF	\$100.00	
11-367	Businesses to Keep Sidewalk Clean	INF	\$100.00	
11-369	Placing Goods on Sidewalk for Receipt or Delivery	INF	\$100.00	
11-370	Obstructing Free Passage of Sidewalks	INF	\$150.00	
11-371	Obstructing Free Passage of Sidewalks	INF	\$150.00	
11-410	Structures in Public Ways	INF	\$300.00	
11-416	Excavation Permit	INF Each Day is a new Offense	\$300.00	
13-204	Interfering with Officers	INF	\$680.00	
13-239	Dog Disturbing Neighborhood ⁷	INF	\$50.00	
13-301	No Dog License	INF	\$50.00	
13-304	No Kennel License	INF	\$50.00	
13-305	Number of Animals Per Residence ⁷	INF	\$100.00	
13-401	Nuisance Animals ⁷	INF	\$100.00	

City Consolidated Bail Schedule				
Ordinance	Description	Severity ¹	Recommended Bail Amount ⁸	Enhanceable ²
13-403	Animal Trespass ⁷	INF	\$50.00	
13-404	Female Animals in Heat	INF	\$50.00	
13-405	Possession of a Potentially Dangerous Animal ⁷	INF	\$100.00	
13-406	Failure to Properly Confine a Potentially Dangerous Animal ⁷	INF	\$100.00	
13-407	Dog Running at Large	INF	\$50.00	Y
13-413	Restraint of Guard & Attack Dogs	INF	\$500.00	
13-414	Aggressive Animal ⁷	INF	\$500.00	
13-601	Rabies Vaccination Requirement	INF	\$50.00	
13-701	Cruelty to Animals	MB	\$300.00	Y
13-803	Animal Enforcement – Unless designated otherwise by the laws of the State of Utah	MC For Each Day in Violation		
14-122	Illegal Water Turn on Fine	MB	\$200.00	
14-134	Scarcity of Water Proclamation Violation	INF	1 st - \$75.00 2 nd - \$150.00 3 rd - \$300.00	
14-137	No Permit for Installation of a Water Meter	MC	\$150.00	
14-260	Industrial Pretreatment Fine	MB	\$1,750.00	
15-201	Parallel Parking	INF	\$50.00	
15-203	All Night Parking Prohibited	INF	\$50.00	
15-204	Double Parking Prohibited	INF	\$50.00	
15-205	Unlawful to Park - Red Curb	INF	\$50.00	
15-206	Disabled Vehicle	INF	\$50.00	
15-208	Approach to Parking Space	INF	\$100.00	
15-209	Parking in Alleys	INF	\$50.00	
15-211	Parking Prohibited	INF	\$50.00	
15-212	Parking on Walk or Curbing	INF	\$50.00	
15-213	Parking During Winter Months	INF	1 st - \$25.00 2 nd - \$50.00	Y
15-214	2 Hour Parking Limit	INF	\$50.00	
15-219	Commercial Vehicle Prohibited Parking	INF	\$50.00	
15-221	Recreation Vehicles Prohibited Parking	INF	\$50.00	
15-222	Use of Front Yard for Parking Prohibited	INF	\$50.00	
15-223	Vehicles Displayed for Sale	INF	\$50.00	
15-224	Bear River High School Parking	INF	\$25.00	
15-302	Intoxicated Person in Vehicle	MC	\$50.00	

City Consolidated Bail Schedule				
Ordinance	Description	Severity¹	Recommended Bail Amount⁸	Enhanceable²
16-001	Advertisements - Posting Without Permission	INF	\$100.00	
16-002	Advertisements - Tearing Down or Defacing	INF	\$100.00	
16-004	Air Guns, Sling Shots, Etc. Prohibited	MC	\$100.00	
16-009	Curfew	INF	\$150.00	
16-009A.	Truancy	INF	Minor \$50.00 Adult \$50.00- \$500.00 ⁵	Y
16-010	Discharge of Firearm Within Tremonton City Limits	MC	\$250.00	
16-011	Disturbing the Peace	MC	\$350.00	
17-102	Uniform Utah Criminal and Traffic Codes ⁶	See State Bail Schedule	See State Bail Schedule	
Land Use Code Violations				
1.02.060	Non-Conforming Structures, Uses, and Signs	INF	\$100.00	
1.17.010	Off-Street Parking Required	INF	\$50.00	
1.17.060	Maintenance of Parking Lots	INF	\$100.00	
1.18.010	Landscaping, Buffering & Fencing	INF	\$100.00	
1.19.010	Supplementary Regulations	INF	\$100.00	
1.19.065	Keeping Chickens	INF	\$50.00	
1.20.010	Noise Regulations	INF	\$100.00	
1.22.010	Communication Facilities Permit Required	INF	\$200.00	
1.23.010	Renewable Energy Systems Permit Required	INF	\$200.00	
1.24.010	Home Occupation Permit Required	INF	\$200.00	
1.25.010	Conditional Use Permit Required	INF	\$200.00	
1.26.010	Site Plan Permit Required	INF	\$200.00	
1.27.010	Sign Permit Required	INF	\$200.00	
1.28.010	Building Permit Required	INF	\$200.00	
1.28.015	Sidewalk Required	INF	\$200.00	
2.03.206	Subdivision Violation	INF	\$200.00	

Note: See the Revised Ordinances of Tremonton City Corporation Subsection 1-313 and 1-331 of the Revised Ordinances of Tremonton City Corporation for more information regarding Consolidated Bail Schedule.

- ¹ Note: Severity levels: MB = Class B Misdemeanor; MC = Class C Misdemeanor; INF = Infractions
- ² Note: An Enhanceable offense means that the severity and/or penalty of a crime may be increased if the defendant has been convicted of the same or similar crime in the past.
- ³ Note: Not including any mandatory fees and surcharges imposed by law or a court of competent jurisdiction.
- ⁴ Note: Each ten (10) days that prohibited conditions are maintained shall constitute a separate offense when not specified otherwise.
- ⁵ Note: A person is guilty of a separate offense for each day or part of a day during which the violation is committed, continued, or permitted. A third offense by a minor requires a mandatory court appearance. A third offense by an adult is subject to the provisions of State Law.
- ⁶ Note: Fine and/or six (6) months jail sentence.
- ⁷ Note: Disposition of animal to be determined by the Court on all the above charges.
- ⁸ Note: The Bail Schedule intends to provide assistance to the sentencing judge in determining the appropriate fine or bail to be assessed in a particular case and to minimize disparity of fines/bails imposed by different courts for similar offenses. This schedule is not intended to deprive or minimize the court's authority to impose a sentence deemed just in the discretion of the judge.

9.2 Justice Court Filing and Copy Fees. The following fees and charges are approved and shall be assessed and collected by the Court Clerk or the City Treasurer.

Small Claims Court Schedule ¹	Fees
Small Claims Filing Fees	
Claims between \$1.00 up to \$2,000	\$60.00
Claims between \$2,001 up to \$7,500	\$100.00
Claims between \$7,500 up to \$11,000	\$185.00
Small Claims Garnishments	\$50.00
Small Claims Appeals	\$10.00
Criminal Expungement	\$135.00
Certified Copy	
Per document	\$4.00
Per page	\$0.50
Copy of documents	\$0.25

¹ Note: The Tremonton City Justice Court Fee Schedule is established by Utah Code Annotated 78A-2-301.5. This schedule shall be automatically updated to reflect new fee amounts

when Utah Code Annotated 78A-2-301.5 is updated by the Administrative Office of the Courts and the Utah State Legislature.

Section 10 Library Fees.

10.1 General Library Service Fees & Financial Penalties. The following fees and financial penalties are approved and shall be assessed and collected by the Library or the City Treasurer for General Library Services:

General Library Services	Fees & Financial Penalties
Library Cards	
Resident and City Employee Card	No charge
Non-Resident Card	No charge
Non-Resident Card for Brainfuse Participants	No charge
Replacement Cards	\$3.00
Overdue Financial Penalties 1	
Hard Back	No charge
Paper Back	No charge
Storytelling Kit	No charge
Audiobooks	No charge
Magazine	No charge
Videos and DVD	No charge
Hotspots, Tablets, Laptops/Chromebooks	No charge
E-Readers	\$5.00 per day
Lost or damaged library materials	
Library Material	Replacement cost as determined by the Library
E-Reader placed in the Book Drop	\$25.00
E-Reader Registered to Patron's personal account	\$50.00
Interlibrary loans	Returned postage

¹ Note: The maximum overdue financial penalty is five dollars (\$5.00) except for storytelling kits, which is fifty dollars (\$50.00), and E-Readers, which is one hundred dollars (\$100.00).

Section 11 Parks & Recreation Fees.

11.1 Park Service Fees. The following fees and charges are approved and shall be assessed and collected by the Parks Department or the City Treasurer for Park Services:

Park Services ¹	Fees
Diamond Reservations ²	
Security Deposit ³	\$50.00
Per Diamond Rental Per Hour	\$5.00
Per Diamond Rental Per Day	\$30.00

Park Services ¹	Fees
Lights for baseball/softball fields	\$5.00 per hour per field
Additional ball diamond field prep ³	\$10.00 per diamond
Cleanup ⁴	\$25.00 per hour (if required)
Scoreboard ⁵	
Deposit ³	\$200.00 per scoreboard
Rental fee	\$5.00 per field/rental period
Bowery Rentals	
Security Deposit ³	\$50.00
Day Rental	\$20.00
Cleanup	\$25.00 per hour (if required)
Park Stages ⁶	\$20.00
Midland Square	
Security Deposit ³	\$50.00
Per hour	\$10.00
Cleanup	\$25.00 per hour (if required)
Civic Commons	
Security Deposit ³	\$50.00
Per hour	\$10.00
Cleanup	\$25.00 per hour (if required)
Pickleball Equipment Rental	\$5.00 for a 24-hour rental ⁷
Tennis Court Reservation	\$5.00 per hour
Food sold at City Snack Shack	Price as set by the Parks & Recreation Director
Charges Associated with Tremonton Hay Days or Special Events	Amounts as set by the Parks & Recreation Director
Business Sponsor Banners at Stevens Park	\$100.00 per banner (Sponsor to Provide Banner)

¹ Note: Department Head may at their discretion waive rental fees and Security Deposit for non-profit groups or the like.

² Note: Use of fields associated with tournaments is rented by agreement with the Parks and Recreation Director. Authorized City Employees shall do all field preparation and maintenance. No outside work may be done with drags, 4-wheelers, lawnmowers, water, etc. (hand rakes are allowed). One field preparation will be included as part of the rental. This will be done before the first game.

³ Note: Cost of damage will be levied against the Security Deposit posted with the City. The Security Deposit is refundable under certain conditions as per the rental agreement.

⁴ Note: City staff to inspect the rented facility after the event for cleanliness. A Cleanup charge will be accessed against the deposit if the City staff has to clean up after the event.

⁵ Note: Scoreboard must be picked up before rental or Friday by 12:00 noon if the rental is for Saturday or Sunday. The scoreboard must be returned the next business day after rental in good condition to receive the deposit back.

⁶ Note: Any concert or special event must be approved by the City Council before the stage or park will be considered reserved.

⁷ Note: If the City Office Building is closed when the equipment is due, the rental will be extended at no cost until noon of the next business day.

11.2 Recreation Program Service Fees. The following fees and charges are approved and shall be assessed and collected by the Recreation Department or the City Treasurer for Recreation Program Services:

Recreation Program Services	Fees
Recreation Program ¹	
Recreation Programs	Estimated actual costs per estimated participant numbers as determined by the Recreation Director
Registration Late Fees	\$5.00

¹ Note: A five-dollar (\$5.00) non-refundable office charge will be assessed to all refunds. Tremonton Parks and Recreation will offer a full refund, less five dollars (\$5.00) for all refunds requested while the registration period is still open. After the registration period has ended, a refund of fifty percent (50%) will be offered. After the program/event has begun, no refund will be offered. As determined by the Parks & Recreation Director, special exceptions may be made on a case-by-case basis for special circumstances.

Section 12 Police Department Fees.

12.1 General Police Service Fees. The following fees and charges are approved and shall be assessed and collected by the Police Department or the City Treasurer for General Police Services:

General Police Services	Fees
Paper Service	\$30.00
Reports - Minimum for up to 10 Pages	\$10.00 plus \$0.25 for each additional page
Photos/CD - Minimum for up to 5 (4" x 5") Photos	\$20.00 plus \$2.00 for each additional photo
Audio/video - Minimum for Tape and 1 Hour of Dubbing	\$20.00 plus \$10.00 each additional hour of dubbing
Fingerprinting	\$10.00
Bike Licenses/Replacement of License	\$2.50
Non-Criminal Intoxilyzer Testing	\$10.00
Sex Offender Registration	\$25.00

General Police Services	Fees
Transportation/Mileage Fees	Current IRS mileage reimbursement rate – Owner/contract agency to pay all Transportation/mileage costs associated with their animal
Juvenile Transport to Attention Facility	\$50.00 ¹
Citizen Transport from Hospital to Location in Tremonton City	\$20.00 ¹
Private Security	\$40.00 per hour per officer or actual cost, whichever is greater
Nuisance Control	If bankruptcy is taken out on a property that has received charges for weed control, Tremonton City will implement a lien on real property for charges incurred in excess of \$100.00 for the amount due

¹ Note: Discretionary fee, to be paid as determined by the Police Chief, may be assessed on a case-by-case basis.

12.2 Animal Control Service Fees. The following fees and charges are approved and shall be assessed and collected by the Police Department or the City Treasurer for Animal Control Services:

Animal Control Services	Fee
Afterhours call-out (for cities that contract with Tremonton City for animal control services)	\$100.00
Chicken Keeping Application (up to 12 Hens)	No fee unless in violation
Dog License ¹	
Spayed/Neutered	\$10.00
Non-Spayed/Non-Neutered	\$30.00
License Late Fee (After March 31 st)	\$15.00
Duplicate License	\$5.00
Dog License Senior Citizens Owner	
Spayed/Neutered	\$10.00 (one-time fee)
Non-Spayed/Non-Neutered	\$30.00 (one-time fee)
Kennel ²	\$75.00
Animal Impounds	
1 st Offense- Resident	\$45.00
2 nd Offense- Resident	\$65.00
3 rd Offense- Resident	\$85.00
Non-Resident	\$85.00
Trespass Damage	Appraisalment

Animal Control Services	Fee
Transportation/Mileage Fees	Current IRS mileage reimbursement rate – Owner/contract agency to pay all Transportation/mileage costs associated with their animal
Adoption Fee ³	\$15.00
Boarding Fee/Holding	\$10.00 per day
Owner Relinquishment Fee	
Residents	\$50.00
Non-Residents	Service Not Available ⁵
Litter Fee for dogs ⁴	
Resident	\$30.00
Non-Resident	\$65.00
Litter Fee for Cats ⁴	\$30.00
Additional littermates	\$5.00
Euthanasia Fee	
Resident	\$30.00
Non-Resident	\$50.00
Quarantine Fee (10 days)	\$100.00 per animal
After the ten days	\$10.00 per day per animal
Veterinarian	Owner /contract agency to pay all Veterinarian cost associated with their animal
Dead Pet Disposal	\$50.00 under 30 lbs. (dog and cats only) \$100.00 over 30 lbs. (dog and cats only)
Cat Trap Permit	\$10.00 Allow permit holder five days to catch cats on their property only. Permit holder would use their own Animal Control Officer approved live trap
Cat Trap Rental Fee	\$20.00 Allow permit holder five days to catch cats on their property only. Includes rental of City live trap for five days.

¹ Note: Prorate of the above fees of ½ after the 1st of July. Dog Licenses that should have been purchased before July 1st or the effective date of this Resolution will not be prorated. All dogs over the age of six (6) months of age must be licensed to a person of the age of eighteen (18) years or older in accordance with Ordinance 13-300 of the Revised Ordinances of Tremonton City Corporation. Proof of rabies vaccination and proof of spay or neuter is required when purchasing a Dog License. All dogs shall be licensed within thirty (30) days of being brought into the City, or a license late fee shall be required. No refunds shall be made. Each license shall be valid from January 1st through December 31st of each year in accordance with Ordinance 13-300 of the Revised Ordinances of Tremonton City Corporation.

² Note: A Kennel license is for over two animals and includes a Conditional Use Permit fee. Requires authorization from the Planning Commission/Land Use Authority Board and is restricted to Zoning Code allowance. See Section 5.1 Development Application Review Fees for the Conditional Use Permit fee amount.

³ Note: Adoption will include a dog license for the current year upon receipt of proof of Rabies and Spray/Neuter Certificate. Adopter will be responsible for all Spray/Neuter Fees and Rabies shots. The State of Utah that all Felines (cats) and Canine (dogs) adopted from a Shelter or Animal Rescue be Sprayed/Neutered and be current on a Rabies inoculation.

⁴ Note: This includes female parent and up to six (6) offspring from the same litter up to ten (10) weeks old. An additional five dollars (\$5.00) fee will be charged per each additional littermate of any age.

⁵ Note: Exceptions for court ordered cases and bite cases.

Section 13 Public Works Fees.

13.1 General Public Works Service Fees & Financial Penalties. The following fees and financial penalties are approved and shall be assessed and collected by the Public Works Department or the City Treasurer for General Public Works Services:

General Public Works Services	Fees & Financial Penalties
Utility Account Setup Fee	\$10.00
Dust & Debris Financial Penalty ¹	150% of the actual bill charged or costs incurred to the City for resolving the dust and debris plus 5% of the bill for administration costs
Use of Equipment ²	Equipment according to the rates posted on the FEMA website at (as required by regulations associated with B & C funds) http://www.fema.gov/government/grant/pa/eqrates_2005.shtm plus fuel (one-hour minimum charged with each call)
Use of Operators ²	Current hourly average of the wage of the operator (one-hour minimum charged with each call)
Compost Material	\$7.50 per scoop

¹ Note: Contractors are required to keep dust and debris controlled at the worksite at all times. The financial penalty is for contractors who violate 3.02.025 (A) of the General Public Works Constructions Standards and Specifications.

² Note: Use of equipment or operators is limited to agreements that the City may have with other governmental entities or in the case of extreme emergencies.

13.2 Storm Drain Service Fees. The following fees and charges are approved and shall be assessed and collected by the City Treasurer for Storm Drain Services:

Storm Drain Services	Fee
Storm Drain	\$4.00

13.3 Residential Water Service Fees. The following fees and charges are approved and shall be assessed and collected by the City Treasurer for Residential Water Services:

Residential Water Services¹	Fees
Culinary Water Rates	
<u>Fill Station Water</u> (Flat Fee, limited to 100,000 gallons per month. This water is made available from Designated Fill Stations on a Per Month Basis)	Equal to current cost of Culinary Water for 100,000 gallons per month.
Culinary Water Base Rate ⁹	\$18.90 per month
Tier 1: 0 – 10,000 Gallons per month use	\$1.50 per thousand gallons
Tier 2: 10,001 – 40,000 Gallons per month use	\$1.75 per thousand gallons
Tier 3: 40,001 – 70,000 Gallons per month use	\$2.50 per thousand gallons
Tier 4: 70,001 – 100,000 Gallons per month use	\$3.00 per thousand gallons
Tier 5: 100,001 – 130,000	\$3.50 per thousand gallons
Tier 6: Above 130,001	\$4.00 per thousand gallons
Non-Resident Rate	Twice the Residential and Institutional Base Rate, Water Use Rates same
New construction ²	Same as the Residential and Institutional Base Rate and Water Use Rates
Culinary Water Rates with Secondary (May thru October Billing) ¹⁰	
Culinary Water Base Rate	\$18.90 per month
Tier 1: 0 – 10,000 Gallons per month use	\$1.50 per thousand gallons
Tier 2: 10,001 – 40,000 Gallons per month use	\$3.25 per thousand gallons
Tier 3: 40,001 – 70,000 Gallons per month use	\$5.00 per thousand gallons
Tier 4: 70,001 - 100,001 Gallons per month use	\$6.50 per thousand gallons
Tier 5: 100,001 – 130,000 Gallons per month use	\$8.00 per thousand gallons
Tier 6: Above 130,001 Gallons per month use	\$9.50 per thousand gallons
Deposit Fee for Renters ³	\$100.00
Financial Penalty for Illegal Turn-on ⁴	\$100.00
Convenience Turn-on Fee ⁵	
During City business hours	\$25.00
After City business hours	\$75.00
Weekends or Holidays	Not permitted
Service Fee ⁶	
During City business hours	\$35.00
After City business hours	\$75.00
Weekends or Holidays	\$100.00
Investigative Bacteriological Lab Sampling Fees ¹¹	\$30.00
Secondary Water Rates (May thru October Billing) ¹⁰	

Residential Water Services¹	Fees
Secondary Water Base Rate	\$10.00 per month
Tier 1: 0 – 30,000 Gallons per month use	\$1.25 per thousand gallons
Tier 2: 30,001 – 60,000 Gallons per month use	\$1.75 per thousand gallons
Tier 3: 60,001 – 90,000 Gallons per month use	\$2.25 per thousand gallons
Tier 4: 90,001 – 120,000 Gallons per month use	\$2.75 per thousand gallons
Tier 5: Above 120,001 Gallons per month use	\$3.25 per thousand gallons
Call-Out Services ⁸	Actual costs
Installation of a Water Meter without a permit	\$75.00 ⁴

¹ Note: Arrangements for payment of delinquent utility charges made prior to the issuance of water shut-off notices shall include provisions wherein no one shall have a remaining total balance due, which is greater than an amount equal to the basic charges for one month's utility service.

Multiple apartment units that cannot be disconnected individually may be credited with the amount of the monthly charge for water, sewer, and garbage if that unit has been vacant for the entire month. An application for vacancy credit must be filled out and signed by the owner or person responsible for paying the bill to receive credit. Credit may only be given up to one (1) month previously.

² Note: New construction rates mean a water connection during the construction, but only until an occupancy permit is issued. Once an occupancy permit is issued, all utilities must be signed up for and all appropriate charges assessed.

³ Note: Deposit is to be applied to the Renter's ending utility balance when they vacate the property. The City shall automatically process a refund check if a Renter's deposit balance is \$3.00 or greater after applying the Renter's deposit to the Renter's ending utility balance. Otherwise, the City shall only process refund checks for a Renter's deposits that have an ending balance of less than \$3.00 upon request by the individual or entity. If the individual or entity does not request a refund check for a Renter's deposit with an ending balance of less than \$3.00, the unrequested amount shall be considered a contribution to the City.

⁴ Note: Section 14-146 of the *Revised Ordinance of Tremonton City* prescribes the process for addressing situations when the water has been turned off from the premises for nonpayment of water charges or other violation of the ordinances, rules, or regulations, and the water has been turned back on or used without authorization from the Treasurer, Public Works Director, or designee.

⁵ Note: Convenience Turn-on Fee allows for water services to be temporarily turned on for up to twenty-four (24) hours. This service is typically limited to potential homebuyers who would like to have the water turned on, so the home's plumbing can be checked.

⁶ Note: Service fees are to be assessed once the City has started the process of disconnecting a citizen for non-payments. The fee includes the costs associated with generating a list of water disconnects, coordinating the disconnection of services, and reconnecting the water

service once the City receives payment. Some citizens may not be disconnected when payment is made, and that during the winter season, finding the water meter requires more labor and equipment, etc.

- ⁷ Note: Agreement must be signed by citizens and Tremonton City in order to use secondary water. A citizen must pay one full year of rates after the agreement is signed.
- ⁸ Note: Call out services will be assessed for after hours and on weekends for disruptions attributed to the user or activity of the users causing it to break or need to be repaired after regular City service hours. Failure to pay will result in the City exercising its right to collect, including water shut-off for non-payment. No charge will be assessed for breaks or ruptures that are a natural occurrence that constitutes the need for an emergency repair.
- ⁹ Note: In Resolution No. 10-30, the Tremonton City Council authorized a reduction of fifty percent (50%) of the Tremonton City Base fee for water and sewer monthly utility bills for military personnel called up to active duty from Tremonton City. No reduction will be given toward water overage, storm drain, garbage, or recycle. The reduction will not be retroactive. To qualify for the reduction, the person deployed must be a resident of Tremonton City; part of the head of the household or otherwise responsible for the utility bill; a member of the U.S. Military, National Guard or Reserve; and deployed away from home in the service of the United States of America. Documenting eligibility shall be established by the person or family member bringing a copy of the United States Military deployment papers (orders) to the City Office and other documentation deemed necessary by City staff to establish eligibility. A copy of this documentation or record of receiving such will be kept in the City Office. The reduction toward utility fees shall become effective on the next utility billing due date after eligibility is documented and shall remain in effect to the return date noted on the deployment papers (orders). If the return date is before the date listed on the deployment papers (orders), notification to the City of the change shall be made within fifteen (15) days of the occurrence. Failure to do so may result in a back charge. The City Council or City Staff may deny or terminate such reduction when it is determined that the person requesting the reduction does not meet the terms or intent expressed in this Resolution. The City Council may at any time rescind Resolution No. 10-30.
- ¹⁰ Note: *Culinary Water Rates with Secondary (May thru October Billing) and Secondary Water Rates (May thru October Billing)* shall be assessed one (1) year after secondary water mains are charged with water or if there is any secondary water usage, whichever occurs first.
- ¹¹ Note: Investigative Bacteriological Lab Sampling Fees will automatically be adjusted as the fees that are charged to Tremonton City increase.

13.4 Water Connection Fees (Culinary and Secondary). The following fees and charges are approved and shall be assessed and collected by the Building Department or the City Treasurer for Water Connection Fees:

Water Connection Fees¹		
Connection Sizes	Fees	Maximum Units Per Connection Size
¾" Culinary	\$415.00 or at City's cost, whichever is greater	Maximum 2 Units
1" Culinary	\$560.00 or at City's cost, whichever is greater	Maximum 4 Units
1" Secondary Meter Connection	\$560.00 or at City's cost, whichever is greater	Maximum 1 Unit
2" Culinary or Secondary	\$2,150 or at City's cost, whichever is greater	To be determined by City ²
3" and larger Culinary or Secondary	Undeveloped connection fee cost should be at the current City parts cost for the required parts at the time of installation	To be determined by City ²

¹ Note: Connection fees include only the labor for installing the meter and completing the service connection inspection. The connection to the mainline, polyline, and meter box are all provided and installed by the developer/homeowner, per General Public Works Constructions Standards and Specifications.

² Note: Number of units per connection size to be determined by the Public Works Director or Building Inspector.

13.5 Residential Sewer Service Fees. The following fees and charges are approved and shall be assessed and collected by the City Treasurer for Residential Sewer Services:

Residential Sewer Services¹	Fees
Wastewater Treatment Rates	
Base Rate: First 12,800 Gallons Water ²	\$28.30
Overage: Above 12,800 Gallons Water Used	No charge
Sewer Collection Lines ²	\$5.50

¹ Note: Residential Sewer is based upon 1 Equivalent Residential Unit (ERU) which has the following effluent characteristics: BOD/TSS = to or less than 300 mg/liter and Grease/oil = to or less than 100 mg/liter

² Note: In Resolution No. 10-30, the Tremonton City Council authorized a reduction of fifty percent (50%) of the Tremonton City Base fee for water and sewer monthly utility bills for military personnel called up to active duty from Tremonton City. No reduction will be given toward water overage, storm drain, garbage, or recycle. The reduction will not be retroactive. To qualify for the reduction, the person deployed must be a resident of Tremonton City; part of the head of the household or otherwise responsible for the utility bill; a member of the U.S. Military, National Guard or Reserve; and deployed away from home in the service of the United States of America. Documenting eligibility shall be established by the person or family member bringing a copy of the United States Military deployment papers (orders) to the City Office and other documentation deemed necessary

by City staff to establish eligibility. A copy of this documentation or record of receiving such will be kept in the City Office. The reduction toward utility fees shall become effective on the next utility billing due date after eligibility is documented and shall remain in effect to the return date noted on the deployment papers (orders). If the return date is before the date listed on the deployment papers (orders), notification to the City of the change shall be made within fifteen (15) days of the occurrence. Failure to do so may result in a back charge. The City Council, or City Staff may deny or terminate such reduction at any time where it is determined that the person requesting the reduction does not meet the terms or intent expressed in this Resolution. The City Council may at any time rescind Resolution No. 10-30.

13.6 Sewer Connection Fees. The following fees and charges are approved and shall be assessed and collected by the Building Department or the City Treasurer for Sewer Connection Fees:

Sewer Connection Fees	Fees
Inspection Fee ¹	\$100.00
Reconnection Inspection	\$100.00

¹ Note: Sewer connection fees include the cost for the inspection when the connection is made onto the mainline or sewer lateral. The property owner supplies all material and labor.

13.7 Industrial, Institutional, Commercial, & Governmental Water & Sewer Service Fees. The following fees and charges are approved and shall be assessed and collected by the City Treasurer for Industrial, Institutional, Commercial, & Governmental Water & Sewer Services:

Industrial, Institutional, & Commercial Water & Sewer Services ¹	Fees
Culinary Water Rates for Indoor Rates	
Base Rate	\$18.90 per month
Water Use	\$1.50 per thousand gallons
Water Rates for Outdoor Use (without Secondary Water Available)	
Base Rate	\$18.90 per month
Tier 1: 0 – 10,000 Gallons per month use	\$1.50 per thousand gallons
Tier 2: 10,001 – 40,000 Gallons per month use	\$1.75 per thousand gallons
Tier 3: 40,001 – 70,000 Gallons per month use	\$2.50 per thousand gallons
Tier 4: 70,001 – 100,000 Gallons per month use	\$3.00 per thousand gallons
Tier 5: 100,001 – 130,000 Gallons per month use	\$3.50 per thousand gallons
Tier 6: Above 130,001 Gallons per month use	\$4.00 per thousand gallons
Culinary Water Rates with Secondary (May thru October Billing) ⁴	
Culinary Water Base Rate	\$18.90 per month
Tier 1: 0 – 10,000 Gallons per month use	\$1.50 per thousand gallons
Tier 2: 10,001 – 40,000 Gallons per month use	\$3.25 per thousand gallons
Tier 3: 40,001 – 70,000 Gallons per month use	\$5.00 per thousand gallons
Tier 4: 70,001 – 100,000 Gallons per month use	\$6.50 per thousand gallons
Tier 5: 100,001 – 130,000 Gallons per month use	\$8.00 per thousand gallons

Industrial, Institutional, & Commercial Water & Sewer Services ¹	Fees
Tier 6: Above 130,001 Gallons per month use	\$9.50 per thousand gallons
Secondary Water Rates (May thru October Billing) ⁴	
Secondary Water Base Rate	\$10.00 per month
Tier 1: 0 – 30,000 Gallons per month use	\$1.25 per thousand gallons
Tier 2: 30,001 – 60,000 Gallons per month use	\$1.75 per thousand gallons
Tier 3: 60,001 – 90,000 Gallons per month use	\$2.25 per thousand gallons
Tier 4: 90,001 – 120,000 Gallons per month use	\$2.75 per thousand gallons
Tier 5: Above 120,001 Gallons per month use	\$3.25 per thousand gallons
Investigative Bacteriological Lab Sampling ⁵	\$30.00
Sampling Used for Treatment Billings ⁵	
BOD	\$37.00
COD	\$35.00
TSS	\$20.00
pH	\$20.00
FOG (Fats, Oils, and Grease)	\$65.00
Wastewater Treatment Rates	
Base Rate:	\$28.30 ³
Usage Rate:	\$1.15 per thousand gallons
Sewer Collection Lines	\$5.50
Industrial Pre-treatment Rates	
BOD in excess of 300 ml/liter	\$0.30 per pound
TSS in excess of 300ml/liter	\$0.30 per pound
Grease and Oil in excess of 100 ml/liter	\$0.40 per pound
Industrial Pretreatment Administrative Fines	
Individual	\$875.00 ²
Corporation, Partnership, or any other entity user	\$875.00 ²
Civil Fine Pass-Through Recovery	Total Fines and Penalties ³

¹ Note: Tremonton City reserves the right to require pre-treatment or re-negotiate charges based on wastewater characteristics.

² Note: Financial penalties are assessed per violation per day. Costs for administrative enforcement actions may be included in accordance with Section 14-260 (6) of the Revised Ordinances of Tremonton City Corporation. The appropriate Department Head is authorized to issue a financial penalty for violation of a City ordinance. The financial penalty is not considered a criminal punishment, as it is sought to compensate the City for harm done to it, rather than to punish the wrongful conduct. The standard for review in issuing civil financial penalties by a Department Head is more than fifty percent (50%) likely that the accused violated the City ordinance. If the individual appeals financial penalty or refuses to pay the financial penalty, then the Department Head shall turn the matter over to the Police Department to investigate the violation and to process the violation of the City ordinance criminally through the City's Justice Court.

³ Note: Industrial users shall be fully liable for the total amount of fines and civil penalties assessed against Tremonton City by EPA or the State of Utah and administrative costs incurred in accordance with 14-261 (2) of the Revised Ordinances of Tremonton City Corporation.

⁴ Note: *Culinary Water Rates with Secondary (May thru October Billing)* and *Secondary Water Rates (May thru October Billing)* shall be accessed one (1) year after secondary water mains are charged with water or if there is any secondary water usage, whichever occurs first.

⁵ Note: Investigative Bacteriological Lab Sampling Fees and Sampling Used for Treatment Billings will automatically be adjusted as the fees that are charged to Tremonton City increase.

13.8 Deduct Meter Fees. The following fees and charges are approved and shall be assessed and collected by the City Treasurer for Deduct Meter Fees:

Deduct Meter Fees¹	Fees
Installation	Owners' sole responsibility
Meter Setters	May be optionally purchased at City's cost
Meter Box	May be optionally purchased at City's cost
Meter Box Rings	May be optionally purchased at City's cost
Meter Box Lid	May be optionally purchased at City's cost
Connectors	May be optionally purchased at City's cost
Master Meter with 3G Dialog	Must be purchased from Tremonton City
Meter Size ² (Materials):	
3/4"	\$415.00 or at City's cost, whichever is greater ¹
1"	\$560.00 or at City's cost, whichever is greater ¹
2" and above	\$2,150.00 or at City's cost, whichever is greater ¹

¹ Note: Any Industrial, Institutional, Commercial, or Governmental facility may apply to Tremonton City Corporation for the purchase of a deduct meter. The deduct meter is to be used to deduct outdoor water usage from the total amount of water usage; this is for the sole purpose of sewage usage billing. Deduct meter must be purchased through Tremonton City.

² Note: The deduct meter size will be determined by Tremonton City Corporation. Tremonton City Corporation may, if they feel it is necessary, do an onsite inspection to determine the deduct meter's appropriate location to ensure that only outdoor water usages are being deducted.

Tremonton City Corporation will require that the meter be installed so that it may easily be removed and repaired when need be. The meter has to also be installed to allow the Radio Unit to function properly. All installations will be in compliance with Tremonton City's typical water connection standards.

13.9 Rental of Public Works Conference & Training Facility Fees. The following fees and charges are approved and shall be assessed and collected by the Public Works Department or the City Treasurer for the rental of the Public Works Conference & Training Facility:

Rental Public Works Conference & Training Facility ¹	Fees
Security Deposit ²	\$200.00 per event
Daily/Evening Rate - Conference Room/Kitchen	\$35.00 per day or evening
Rentals to Private Individuals	Not Permitted
Rental to For-Profit Ventures	Not Permitted
Rental to Non-Profit Ventures	Permitted at the discretion of the Public Works Director

¹ Note: Department Head may at their discretion waive rental fees and Security Deposit for non-profit groups or the like.

² Note: The cost of damage will be levied against the Security Deposit posted with the City. The Security Deposit is refundable under certain conditions as per the rental agreement.

13.10 Pavement Cut Permit Fees. The following fees and charges are approved and shall be assessed and collected by the Public Works Department or the City Treasurer for Pavement Cut Permits:

Excavation Permits in Public Way/Pavement Cut Permits ¹	Fees
Encroachment Permit	\$75.00
Non-paved Excavation	\$150.00
Cuts in Paved Surfaces	\$150.00
Unauthorized Excavation in City Right of Ways ²	\$150.00 plus pavement cut permit fee
Excavation Bond	Must also provide a surety bond with the City having the right of action on payment for the amount of construction. Bond to be deposited with the City Treasurer and refunded 18 months after completion of the construction.

¹ Note: See Section 11-405 of the Revised Ordinances of Tremonton City Corporation for additional fees that could be included or excluded.

² Note: Public Works Director may waive this fee based upon the circumstances. The appropriate Department Head is authorized to issue a financial penalty for violation of a City ordinance. The financial penalty is not considered a criminal punishment, as it ought to compensate the City for harm done to it rather than to punish the wrongful conduct. The standard for review in issuing civil financial penalties by a Department Head is more than fifty percent (50%) likely that the accused violated the City ordinance. If the individual appeals financial penalty or refuses to pay the financial penalty, then the Department Head

shall turn the matter over to the Police Department to investigate the violation and to process the violation of the City ordinance criminally through the City’s Justice Court.

Section 14 Recorder’s Office Fees.

14.1 Recorder’s Office General Service Fees. The following fees and charges are approved and shall be assessed and collected by the City Recorder for General Recorder Office General Services:

Recorder’s Office General Services	Fees
Annexations	
Annexation Petition Filing Fee ¹	\$300.00 and an \$800 Deposit
State Required Publication/mailing fees	Actual Costs with a minimum \$500.00 Deposit
Election Filing Fees	\$50.00
Recording Fees	No charge, the cost of recording is included in the already paid Development Application Fee.
Distribution of Advertising	
Annual Permit	\$40.00
Police Investigation (One Time Fee)	\$25.00
Application for disposal of City Real Property	\$250.00 ²
Governmental Records Access & Management Act (GRAMA) Fees	The rate for compiling, formatting, etc. is based on the hourly rate of the person who is qualified to fill the request. No charge for the first quarter hour.

¹ Note: The annexation petition filing fee and deposit shall not be collected from the petitioner until the annexation petition has been accepted by the City Council.

² Note: In accordance with *Section 8-102-4 (7) and (8) of the Revised Ordinance of Tremonton City Corporation*, the Applicant shall also be required to pay/reimburse the City for any additional costs associated with the disposition of the property, such as surveying costs, etc. When applicable, the Applicant shall also be required to pay the fees associated with vacating, altering, or amending a subdivision plat or for vacating street, right-of-way, or easement as contained in *Section 5.1 Development Application Review Fees*.

14.2 Cemetery Open & Close Service Fees. The following fees and charges are approved and shall be assessed and collected by the City Recorder for Cemetery Open & Close Services:

Cemetery Open & Close Services¹	Fees
Weekday	
Resident Adult or Infant	\$500.00
Non-Resident Adult or Infant	\$1,000.00
After Hours (after 3:30 pm Weekdays), Weekends, and Holidays	
Resident Adult or Infant	\$750.00
Non-Resident Adult or Infant	\$1,500.00
Cremation: Weekday	
Resident Adult or Infant	\$500.00
Non-Resident Adult or Infant	\$1,000.00
Cremation: Weekends and Holidays	
Resident Adult or Infant	\$750.00
Non-Resident Adult or Infant	\$1,500.00
Exhumation: Weekday	\$1,500.00
Exhumation Cremation: Weekday	\$1,500.00
Burial Permit	No charge
Transfer of Burial Rights (if purchased more than one year ago)	\$50.00 per certificate
Transfer of Burial Rights (if purchased less than one year ago)	\$600.00 per certificate

¹ Note: No graves to be opened on Sunday.

14.3 Cemetery Lot Sale Fees. The following fees and charges are approved and shall be assessed and collected by the City Recorder for the Cemetery Lot Sale:

Cemetery Lot Sale¹	Fees
Resident ²	\$600.00
Non-Resident	\$1,200.00

¹ Note: Per City Council Meeting, February 1, 2005, purchase of plots and opening/closing, cannot be set up on Accounts Receivable. Special consideration for emergency/hardship situations with thirty (30) day extension maximum.

² Note: Per City Council Meeting October 17, 2006, any person who has served Tremonton City as Mayor, City Council Member, or on a board or commission recognized and approved by the Tremonton City Council shall be classified as a permanent resident for the purposes of purchasing a cemetery lot for themselves and/or their spouse.

Section 15 Senior Center Fees.

15.1 Meals & Program Fees. The following fees and charges are approved and shall be assessed and collected by the Senior Center or the City Treasurer for Meals & Programs:

Meals & Programs	Fees
Meals	

Meals & Programs	Fees
Meals for individuals aged 60 and older	The fee as set by the Bear River Association of Government Advisory Council on Aging
Programs	Estimated actual costs per estimated participant numbers as determined by the Senior Center Director

15.2 Senior Center Rental Fees. The following fees and charges are approved and shall be assessed and collected by the Senior Center or City Treasurer for the rental of the Senior Center:

Senior Center Rental ^{1,2}	Fees
Multi-Purpose Room with Kitchenette –Main Floor	
Security Deposit ³	\$200.00 per event
Weekday or Weekday Evening (4 Hour Maximum)	\$100.00
Weekend Partial Day (4 Hour Maximum)	\$100.00
Weekend Half Day (6 Hour Maximum)	\$150.00
Weekend Full Day (More than 6 Hours)	\$200.00
Meeting Room with Kitchenette-Upstairs	
Security Deposit ³	\$200.00 per event
Weekday (4 Hour Maximum)	\$40.00
Weekend Partial Day (4 Hour Maximum)	\$40.00
Weekend Half Day (6 Hour Maximum)	\$75.00
Weekend Full Day (More than 6 Hours)	\$100.00

¹ Note: Department Head may, at their discretion, waive rental fees and Security Deposit for non-profit groups or the like.

² Note: No part of the Senior Center may be rented by an individual or business during the Center’s hours of operation when the purpose of renting a room by an individual or business is aimed at directly or indirectly marketing or selling products or services to Senior Citizens.

³ Note: Cost of damage will be levied against the Security Deposit posted with the City. The Security Deposit is refundable under certain conditions as per the rental agreement.

Section 16 Treasurer’s Office Fees.

16.1 Treasurer’s Office General Service Fees & Financial Penalties. The following fees and charges are approved and shall be assessed and collected by the City Treasurer for General Treasurer Office General Services:

Treasurer’s Office General Services ¹	Fees or Financial Penalties
Financing Fees on Accounts Receivable Past Due Sixty (60) Days	3%
Utility Late Fee (for amounts in excess of \$10.00 which are thirty (30) days past due)	\$15.00 ^{2.00}

¹ Note: City Treasurer may elect to waive the fee or financial penalty at his/her discretion.

Appendix 1- Business License Fees

Utah Code Annotated 10-1-203 (2) allows Tremonton City to regulate any business by ordinance and impose fees on businesses to recover the municipality’s regulation costs. Additionally, Utah Code 10-1-203 (5) (c) allows Tremonton City to charge a business license fee that causes disproportionate costs on the Business for municipal services. To determine the City’s costs associated with business licensing and disproportionate cost for municipal services, Tremonton City caused a Business License Study to be completed. This Business License Study includes all of the Utah Code requirements for cost recovery, including the cost of regulating business, the disproportionate cost for regulating businesses, and disproportionate costs on municipal services provided by Tremonton. The Business License Study and associated fees were adopted by Ordinance No. 20-07 and are included in this fee schedule as an administrative convenience. Future changes to fees for businesses shall be done by ordinance and in compliance with Utah Code. For clarification regarding the fees contained in this Appendix, please refer to Tremonton City Ordinance No. 20-07 adopted on June 2, 2020.

A1.1 Base Administrative Fees for Business Licenses. The following fees and charges are approved and shall be assessed and collected by the Business License Officer or the City Treasurer for Base Administrative Fees for Business Licenses:

Business Licenses	Base Cost of Service
General Business License Fees ^{Note 1}	
Initial Business Licenses Application Fee	\$35.95
Annual Renewal Business License Fee	\$17.60
Late Financial Penalty for Annual Renewal Business Licenses	\$13.50
Replacement of Business Licenses	\$6.60
Home Occupation Business License Fees ^{Note 1, 2}	
Initial Home Occupation Business License Application Fee/Zoning Approval	\$46.25
Annual Renewal Home Occupation Business License Fee	\$17.60
Late Financial Penalty for Home Occupation Business Licenses	\$13.50
Replacement of Business Licenses	\$6.60
Beer License Fees	
Initial Beer License Application Fee	\$17.60
On-Premise	\$284.60
Off-Premise	\$284.60
Cabaret	\$284.60
Annual Renewal Beer License Fee	
On-Premise	\$17.60
Off-Premise	\$17.60
Cabaret	\$17.60
Residential Solicitation	
Transient/Peddlers/Itinerant Merchants License	\$36.48

Reviewed and approved on November 7, 2023, Resolution No. 23-67

¹ Note: Per Utah Code Annotated 10-1-203 (9), the Business License Officer shall transmit the

information from each approved business license application to the county assessor within 60 days following the approval of the initial business license application.

² Note: Tremonton City requires Home Occupations to be licensed. The home-based business license fee can be waived if it can be shown that the combined offsite impact of the home-based business and the primary residential use does not materially exceed the offsite impact of the primary residential use alone as contemplated and consistent with Utah Code 10-1-203 (7) and (8).

A1.2 Disproportionate Regulatory Service Costs for Business Licenses. The following fees and charges are approved and shall be assessed and collected by the Business License Officer or the City Treasurer annually for Disproportionate Regulatory Service Costs for Business Licenses:

Business Category	Disproportionate Regulatory Cost^{Note 1}
Education/Day Care	\$28.50
Firework Stand	\$28.50
Beer License	\$45.60

¹ Note: Disproportionate Regulatory Service Costs shall be assessed annually with the Annual Renewal Business License Fee.

A1.3 Disproportionate Police and Fire Calls for Services for Business Licenses. The following fees and charges are approved and shall be assessed and collected by the Business License Officer or the City Treasurer annually for Disproportionate Police, and Fire Calls for Services for Business Licenses:

Business Class	Police Calls per Business	Fire Calls per Business	Disproportionate Police Calls	Disproportionate Fire Calls	Disproportionate Cost per Business Note 1
AGRI-BUSINESS	0.00	0.00	0.00	0.00	\$0.00
ANIMAL/PET SERVICES	0.38	0.00	0.00	0.00	\$0.00
ASSISTED LIVING	4.00	0.00	3.42	0.00	\$381.82
AUTO PARTS/ACCESSORIES	2.00	0.00	1.42	0.00	\$158.30
AUTO REPAIR/BODY SHOP	1.00	0.00	0.42	0.00	\$46.53
AUTO SALES/USED CAR SALES	0.92	0.00	0.33	0.00	\$37.22
BANK/CREDIT UNION	1.50	0.00	0.92	0.00	\$102.42
CONSTRUCTION/LANDSCAPING	0.36	0.07	0.00	0.07	\$121.42
DENTAL SERVICES	0.00	0.00	0.00	0.00	\$0.00
ELECTRICAL SERVICES	0.00	0.00	0.00	0.00	\$0.00
ENTERTAINMENT	1.50	0.00	0.92	0.00	\$102.42
FARM IMPLEMENTS	1.88	0.00	1.29	0.00	\$144.33
FINANCIAL SERVICES& PROFESSIONAL OFFICES	0.13	0.00	0.00	0.00	\$0.00
FIREWORK STANDS	0.00	0.00	0.00	0.00	\$0.00
FUEL DISPENSING/AUTOBODY	4.50	0.00	3.92	0.00	\$437.70
FUEL DISPENSING/WHOLESALE OIL	2.50	0.00	1.92	0.00	\$214.18
GAS & CONVENIENCE STORES	59.50	0.00	58.92	0.00	\$575.09
GYM	0.17	0.00	0.00	0.00	\$0.00
HOME OCC	0.99	0.01	0.40	0.01	\$65.04
HOTEL/MOTEL	11.75	0.25	11.17	0.25	\$575.09
LAW OFFICES	0.00	0.00	0.00	0.00	\$0.00
MANUFACTURED HOMES-SALES/SERVICE	0.00	0.00	0.00	0.00	\$0.00
MANUFACTURING	4.64	0.07	4.06	0.07	\$575.09
MEDICAL/HOSPITAL	194.00	1.00	193.42	1.00	\$575.09
MEDICAL CLINICS	0.33	0.00	0.00	0.00	\$0.00
METAL FABRICATION	0.50	0.00	0.00	0.00	\$0.00
MISC	0.21	0.00	0.00	0.00	\$0.00
PHOTOGRAPHY SERVICES	0.00	0.00	0.00	0.00	\$0.00
PLUMBING	0.17	0.00	0.00	0.00	\$0.00
PRESCHOOL/DAYCARE	0.38	0.00	0.00	0.00	\$0.00
REAL ESTATE SERVICES	0.00	0.00	0.00	0.00	\$0.00
RESTAURANT/FAST FOOD	2.63	0.00	2.05	0.00	\$229.08

Business Class	Police Calls per Business	Fire Calls per Business	Disproportionate Police Calls	Disproportionate Fire Calls	Disproportionate Cost per Business <small>Note 1</small>
RETAIL A (All other retail not included elsewhere in this Chart)	1.00	0.00	0.42	0.00	\$46.53
RETAIL B (Drug Store; Convenience Store without Gas; Furniture & Appliance, Sales & Service; Home Furnishings; Lumber & Hardware; Retail Merchandise; Clothing Store)	1.56	0.00	0.98	0.00	\$109.40
RETAIL C (Grocery Stores)	4.75	0.00	4.17	0.00	\$465.65
SALON SERVICES	0.06	0.00	0.00	0.00	\$0.00
STORAGE BUILDINGS	0.42	0.00	0.00	0.00	\$0.00
TATTOO PARLORS	0.00	0.00	0.00	0.00	\$0.00
TITLE COMPANIES	2.00	0.00	1.42	0.00	\$158.30
TOWING/AUTO REPAIR	0.08	0.00	0.00	0.00	\$0.00
TRUCKING/HAULING	3.17	0.08	2.58	0.08	\$431.11
UTILITY COMPANIES	0.17	0.00	0.00	0.00	\$0.00
WHOLESALE OIL	0.00	0.00	0.00	0.00	\$0.00

Note 1: Disproportionate Police and Fire Calls for Services for Business Licenses shall be accessed annually with the Annual Renewal Business License Fee.

RESOLUTION NO. 25-59

A RESOLUTION OF TREMONTON CITY CORPORATION APPROVING A DISPATCH SERVICES AGREEMENT BETWEEN WEBER AREA DISPATCH 911 AND EMERGENCY SERVICES DISTRICT AND TREMONTON CITY

WHEREAS, the District provides consolidated public safety dispatch services for law enforcement, fire, and emergency medical providers; and

WHEREAS, the City desires the District to provide certain dispatch services to support the City’s public safety operations, and the District is willing to provide such services under the terms of this Agreement; and

WHEREAS, because the City provides EMS services to the southern border of Box Elder County, the City is a contiguous public agency with the District pursuant to Utah Code § 69-2-201(1)(ii); and

WHEREAS, the parties are desirous to enter into this Agreement for the District to provide dispatch services to the City.

NOW THEREFORE BE IT RESOLVED by the Tremonton City Council that the Dispatch Services Agreement between Weber Area Dispatch 911 and Emergency Services District and Tremonton, as attached in Exhibit “A”, is approved and that the Mayor is authorized to sign the aforementioned agreement.

Adopted and passed by the governing body of Tremonton City Corporation this 2nd day of December 2025.

TREMONTON CITY
A Utah Municipal Corporation

By _____
Lyle Holmgren, Mayor

ATTEST:

Cynthia Nelson, City Recorder

EXHIBIT “A”

DISPATCH SERVICES AGREEMENT

Between

Weber Area Dispatch 911 and Emergency Services District and Tremonton City

This Agreement is made by and between the Weber Area Dispatch 911 and Emergency Services District “District” a special services district created by Weber County, and Tremonton City, a municipal corporation of the State of Utah (“City”).

RECITALS

WHEREAS, The District provides consolidated public safety dispatch services for law enforcement, fire, and emergency medical providers;

WHEREAS, The City desires the District to provide certain dispatch services to support the City’s public safety operations, and the District is willing to provide such services under the terms of this Agreement;

WHEREAS, Because the City provides EMS services to the southern border of Box Elder County, the City is a contiguous public agency with the District pursuant to Utah Code § 69-2-201(1)(ii);

WHEREAS, The parties are desirous to enter into this Agreement for the District to provide dispatch services to the City;

NOW, THEREFORE, for good and valuable consideration, the parties agree as follows:

**SECTION ONE
PURPOSE**

1.1 Purpose. The purpose of this Agreement is for the District to provide the City with public safety call-taking and dispatch services, as further described in Section 2.

1.2 Definitions. “Service Area” means the City’s geographic limits and other locations served by the City’s public safety agencies for mutual aid.

**SECTION TWO
SCOPE OF SERVICES**

2.1 District Responsibilities. The District shall provide the following services to City within the City’s geographic limits and other locations served by the City’s public safety agencies 24 hours per day, 7 days per week, 365 days per year:

- (a) Answer 911 and non-emergency public safety lines serving the City;
- (b) Triage, process, and dispatch calls for the City’s Police Department and Fire/EMS agencies;

- (c) Maintain unit status, incident times, and event history in Computer Aided Dispatch system (“CAD”);
- (d) Coordinate radio communications with the City’s public safety agencies;
- (e) Provide disaster and continuity of operations capability and notify the City of any outages and restorations;
- (f) Maintain compliance with CJIS for any criminal justice data that is accessed or stored by the District.

2.2 City Responsibilities. The City shall:

- (a) Provide and maintain City-owned radios and connectivity to District systems, unless otherwise specified;
- (b) Promptly notify the District of operational changes affecting dispatch; and
- (c) Pay fees under Section 6.

2.3 System Changes. Material technology changes affecting the other party’s operations will be coordinated through the Parties’ representatives with reasonable advance notice.

SECTION THREE DISPUTE RESOLUTION

3.1 Representatives. The District and City shall each designate a representative to meet, discuss, and resolve any disputes or issues that may arise from the performance of this Agreement.

3.2 Mediation. If disputes cannot be resolved between the representatives, either party may request non-binding mediation before a mutually agreed mediator.

SECTION FOUR INDEMNIFICATION

4.1 Governmental Immunity. Each party is a governmental entity under the Utah Governmental Immunity Act, Title 63G, Chapter 7. Nothing in this agreement shall be construed as a waiver by either or both parties of any rights, limits, protections, or defenses provided by the act. Nor shall this agreement be construed, with respect to third parties, as a waiver of any governmental immunity to which a party to this agreement is otherwise entitled. Subject to the act, each party will be responsible for its own actions and will defend any lawsuit brought against it and pay any damages awarded against it.

4.2 Indemnity. To the extent permitted by law, each party shall indemnify and hold the other harmless from any claims, losses, or liabilities to the extent caused by the negligence or willful misconduct of its personnel in connection with this Agreement.

4.3 Insurance. Each party shall maintain insurance or self-insurance to cover any obligations that may arise under the indemnity provision above.

SECTION FIVE

TERM, RENEWAL, AND TERMINATION

5.1 **Term.** This Agreement shall be effective as of January 1, 2026 and shall continue through December 31, 2030 (“Initial Term”), unless earlier terminated.

5.2 **Renewal.** At the conclusion of the Initial Term, this Agreement may renew for successive two-year terms upon mutual written agreement. The City shall provide notice of its intent to renew at least 120 days before expiration.

5.3 **Termination for Convenience.** Following the Initial Term, either party may terminate this agreement without cause on 180 days’ written notice.

5.4 **Termination for Cause.** Either party may terminate this Agreement for a material breach that is not cured within 60 days of written notice.

SECTION SIX COMPENSATION

6.1 **Base Fee.** The City shall pay the annual base fee of \$190,993 to District, which will be billed to the City quarterly. City shall send all payments to the District, in care of the District Director, 2186 Lincoln Avenue, Ogden, UT 84401, upon being invoiced.

6.2 **CPI Adjustment.** Beginning on January 1, 2027 and on January 1st of each year thereafter, the Base Fee will adjust annually by 3.5%.

6.3 **Late Payment.** If payment is not remitted to the District within 30 days of being invoiced, the non-payment or late payment shall be deemed a material violation of this Agreement and the District may terminate this Agreement as defined herein. For any amounts due and owing the District for services already provided, District may recover interest thereon at a rate of one percent (1%) per month or 12 percent (12%) per annum.

6.4 **911 Service Charge.** City and District will work with the Utah State Tax Commission to route City’s 911 emergency service charge to the District. If any portion of 911 fee revenue is lawfully allocable to the City for these services, the City will take all steps reasonably necessary to direct those funds to the District or otherwise cooperate so the District receives the benefit.

SECTION SEVEN RECORDS AND GRAMA

7.1 **Records.** City and District acknowledge that the District will need to access, create, and retain various records in order to provide public safety dispatch services to City, including but not limited to call logs, call recordings, and dispatch logs. The parties agree and acknowledge that these records may remain in the possession of the District and may be used and shared by the parties as appropriate, but that for purposes of Title 63G, Chapter 2 of the Utah Code, the Government Records Access and Management Act (“GRAMA”), all such records are deemed the records of City. The District’s access to the records is pursuant to Utah Code Ann. § 63G-2-Resolution No. 25-59
December 2, 2025

206(2)(b), and the District is restricted from disclosing those records in response to a GRAMA request pursuant to section 204(2)(a). Therefore, any GRAMA requests received by the District for City records will be forwarded to City who will be responsible for responding to the request.

7.2 CJIS and Security. The District will maintain CJIS compliance, limit access to authorized personnel, and notify the City of any security incidents involving City records without unreasonable delay.

7.3 Discovery and Subpoenas. The District will preserve and produce records to the City upon request for litigation holds, subpoenas, or audits.

SECTION EIGHT MISCELLANEOUS

8.1 Independent Entities. The parties are independent governmental entities.

8.2 Assignment. Neither party may assign this Agreement without the other's written consent.

8.3 No Third-Party Beneficiaries. This Agreement creates no rights in third parties.

8.4 Notices. Notices must be in writing and delivered by hand, certified mail, or email to the addresses designated by the parties' representative.

8.5 Entire Agreement. This is the entire agreement and may be amended only by a signed writing.

8.6 Governing Law. It is understood and agreed by the parties hereto, that this Agreement shall be governed by the laws of the State of Utah.

8.7 Severability. If any provision of the Agreement is determined to be invalid, the remainder of this Agreement shall remain enforceable, and the Parties shall work together to come up with language to replace the invalid provision that most closely meets the intent of the Parties in the invalid provision.

8.8 Waiver. No waiver is effective unless in writing.

8.9 Counterparts. This Agreement may be executed in counterparts, and may be executed by electronic signature.

IN WITNESS WHEREOF, the hands of the parties are set below:

TREMONTON CITY

APPROVED AS TO FORM

BY:

Mayor

DATE:

WEBER AREA DISPATCH 911
AND EMERGENCY SERVICES
DISTRICT

BY:

DATE:

ATTEST

BY:

Russel Porter

ACB Chair

BY:

Kevin Rose

District Executive Director

DATE:

DATE:

**TREMONTON CITY
CALENDAR ITEMS**
December 2, 2025

TITLE:	Review of Calendar
FISCAL IMPACT:	Not applicable

December 25 City offices closed
December 26 City offices close at noon
January 6 Swear in newly elected officials