

Tremontton City

Job Description

Job Title:	Parks Maintenance Worker	
Department:	Parks and Recreation	
Location:	614 North 1000 West, Tremontton Utah	
Pay Level:	A-3	
Physical Demands: Category III – Medium Work as per the Pre-Employment Evaluation Program		
Employment Status Exempt <input checked="" type="checkbox"/> Non Exempt Safety Sensitive On Call Public Safety Independent Contractor	Employment Classification Full-time <input checked="" type="checkbox"/> Part-time Part-time Recreation Temporary/Emergency Firefighter/EMT Benefits Contract	Required Equipment <input checked="" type="checkbox"/> City Vehicle Cell Phone Pager Personal Protective Equip.

Job Summary

Works directly with the Parks Superintendent and Head Grounds Keeper to fulfill duties and responsibilities of the parks during the summer season. Performs a variety of entry-level duties related to the construction, installation, maintenance, upkeep, beautification and repair of parks buildings, trails, parks grounds and general environs. Prepares all of the base/softball fields each day there are Tremontton Parks and Recreation games played on those fields

Supervision

Given: None

Received: Parks Superintendent

Essential Duties

- Operates various types of equipment used in the maintenance of City parks.
- Perform general cleaning, maintenance, and repairs to restrooms, pavilions, storage facilities, small buildings, playgrounds, picnic areas, benches and other facilities. Assist in maintaining baseball/softball, soccer, and football fields.
- Gather and remove litter.
- Performs landscape construction and maintenance.
- Assists in community events including set up, maintenance, and clean up.
- Assist in the recreation programs for the 24th of July celebration.
- Other duties as assigned.

Knowledge, Skills & Abilities

Knowledge of:

- Maintenance practices and procedures.
- Landscape maintenance and sprinkler systems.
- Tools, machines, and equipment used in park maintenance.
- Safety standards.

Skills in:

- Landscape and building maintenance.
- Using and caring for equipment and tools.

Ability to:

- Communicate effectively verbally and in writing.
- Follow written and verbal instructions.
- Represent the City with decorum in a manner which promotes public confidence in the City, its officials, and employees.
- Maintain professional confidences.
- Understand and follow City ordinances and policies.

Physical Demands

- Stand or walk most of the time with bending, stooping, squatting, twisting, reaching, and working on irregular surfaces.
- Work for sustained periods of time maintaining concentrated attention to detail.
- Lift, carry, push, pull, or otherwise move objects weighing up to 50 pounds.
- Essential functions utilize abilities in talking, hearing, and seeing.
- Mental application utilizes memory for details, verbal instructions, emotional stability, and discriminating thinking.

Working Conditions

- Occasional exposure to unpleasant or hazardous working conditions by dust, water, or heavy equipment.
- Work is primarily performed outdoors.
- Frequent exposure to cold, heat, precipitation, and dust.
- Extreme mental pressure and fatigue during an average work day.

Education & Experience

- Related work experience in Parks field desired but not required.

Special Requirements

- Must have a valid Utah driver's license.
- Must be at least 16 years of age or older.
- Successful completion of pre-employment drug screening is required.
- Successful completion of pre-employment physical is required.
- Successful completion of criminal background check is required.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Tremonton City is an EEO/ADA employer.